

January 16, 2020

ADDENDUM NO. 2

PROJECT: Design-Build Program for the NYC Borough Based Jail System, Brooklyn Site Building
PIN: 8502020CR0043P-45P

THIS ADDENDUM IS ISSUED FOR THE PURPOSE OF AMENDING THE REQUIREMENTS OF THIS REQUEST FOR QUALIFICATIONS AND IS HEREBY MADE A PART OF SAID REQUEST FOR QUALIFICATIONS TO THE SAME EXTENT AS THOUGH IT WERE ORIGINALLY THEREIN.

Request for Qualifications

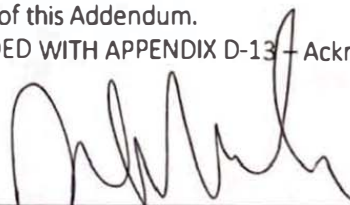
1. Amendments to the RFQ, provided in the attached documents in redline, have been made affecting the following RFQ sections and pages:
 - RFQ Page 16 (format and text change)
 - Appendix C (page change)
 - Appendix D-1 (format & text change)

A clean, revised copy of the entire RFQ is also included with this Addendum No. 2.

2. Consultant Questions and DDC Responses are attached to this addendum
 - RFI Q&A

Contact: Department of Design & Construction
Email: nycbbj@ddc.nyc.gov
Phone: 718-391-2022

By signing in the space provided below, the Proposer acknowledges receipt of this Addendum.
THIS ADDENDUM MUST BE SIGNED BY THE SUBMITTING FIRM AND INCLUDED WITH APPENDIX D-13 - Acknowledgement of Addenda.



Nick Mendoza
Agency Chief Contracting Officer

Name of Submitting Firm

By _____

Title _____

The Proposer will provide a cover letter. The cover letter is required to provide the following information but may also include additional information about the Proposer's DB Team. The cover letter should address the following:

1. Full contact information for the person(s) authorized to contractually bind the Proposer.
 2. Email address for up to three Proposer's points of contact (POCs). Correspondence for the RFQ will be delivered to these email addresses only.
- ii. Acknowledgment of receipt of Addenda. List the Addenda number and date issued. Use the form provided in Appendix D-13. Attach and include with Appendix D-13 each signed addendum cover page. Original signature must be provided with the original SOQ.
 - iii. Equal Opportunity Employer Statement
Provide a copy of the Proposer's Equal Opportunity Employer Statement or a summary of the corporate equal opportunity policy.
 - iv. Construction Employment Report
Complete the Employment Report Form and include with the SOQ. Use the form provided in upload to the EEO Section of PASSPort by January 24, 2020 at 12PM. See Appendix D-1 for detailed instructions. Paper copies are not required and will not be accepted. A statement that this step has been completed must be included with the SOQ.
 - v. Doing Business Data Form
Complete the Doing Business Data Form and include with the SOQ. Submit only one original signed unbound copy in a separate, sealed, and clearly marked envelope. Use the form provided in Appendix D-2.
 - vi. Iran Divestment Act Form
Complete the Iran Divestment Act Certification and include with the SOQ. Use the form provided in Appendix D-3. Original signature must be provided with the original SOQ.
 - vii. Insurance Requirements
Confirm that the DB Team carries or will carry coverage levels identified in Appendix D-4.
 - viii. Letter of Commitment from Surety
 1. Submit a letter of commitment from a surety, signed by an officer or agent authorized to bond, that identifies the Proposer's available bonding capacity and limits and that states that the surety will bond the Proposer, as the successful awardee for this Project, taking into consideration the Project specific budget described in this RFQ.
 2. The surety company or companies providing the commitment letter must be (1) approved by the City; (2) authorized to do business in the State of New York; and (3) approved by the Department of the Treasury of the United States.

APPENDIX C

Format and Organization for
Statement of Qualifications

RFQ (Phase I) Response Table of Contents		
Tab	Category	Page Limitation
0	FUNDAMENTAL QUALIFICATIONS	Up to 29 18 pages total
	Cover Letter	2 pages
	Acknowledgement of Receipt of Addenda (Appendix D-13)	1 page
	Equal Opportunity Employer Statement	1 page
	Statement of Compliance with the filing of Construction Employment Report in <u>PASSPort</u> (Appendix D-1)	12 pages 1 page
	Doing Business Data Form (Appendix D-2) *	2 pages*
	Iran Divestment Act Form (Appendix D-3)	1 page
	Preliminary Insurance Confirmation (Appendix D-4)	1 page
	Letter of Commitment from Surety	1 page
	Legal Structure	1 page
	Teaming Agreement	1 page
	Safety Questionnaire (Appendix D-5)	1 page
	Financial Questionnaire (Appendix D-6)	5 pages
1	PROJECT PAST PERFORMANCE/EXPERIENCE	Up to 24 22 pages total
	Project Profiles Form #1-5 (each project limited to 3 pages) (Appendix D-7)	15 pages
	Project Evaluation Forms (Appendix D-8)	5 pages
	Prior Experience Working Together Form (Appendix D-9)	3 pages 1 page
	Project Relevancy Form (Appendix D-10)	1 page
2	DESIGN-BUILD TEAM RESUMES	Up to 9 pages total
	Team Introduction and Organization Chart	2 pages
	Design-Build Project Executive (Appendix D-11)	1 page
	Design-Build Project Manager (Appendix D-11)	1 page
	Design Integrator (Appendix D-11)	1 page
	Designer-of-Record (Individual) (Appendix D-11)	1 page
	Design Architect (Individual) (Appendix D-11)	1 page
	Design-Build Construction Project Manager (Appendix D-11)	1 page
	Resume Compliance Matrix	1 page
3	ORGANIZATIONAL AND DB MANAGEMENT APPROACH	Up to 9 pages total
	Design-Build Management Approach	5 pages
	Design Excellence	2 pages
	Quality Assurance and Quality Control for Design and Construction	1 page
	Design and Construction Scheduling	1 page

*Only one signed original Doing Business Data Form must be submitted in a separate, sealed, clearly marked envelope.

APPENDIX D-1

Construction Employment Report

How to complete the Construction Employment Report

The Construction Employment Report and Instructions on how to complete the report can be obtained at the following Link:

<https://www1.nyc.gov/site/sbs/businesses/contract-compliance.page>

Where to submit the Construction Employment Report:

The Construction Employment Report must be uploaded to the EEO section of the proposer's PASSPort Vendor Profile.

Instructions on how to upload the Construction employment report can be found at the link below and begin on Page 38 of the PDF:

[https://www1.nyc.gov/assets/mocs/passport-downloads/pdf/resources-for-vendors/UserManual-Vendors Account Management.pdf](https://www1.nyc.gov/assets/mocs/passport-downloads/pdf/resources-for-vendors/UserManual-Vendors_Account_Management.pdf)

Paper copies are not required and will not be accepted. A statement that this step has been completed must be included with the SOQ Submission. The form must be uploaded to PASSPort no later than the SOQ due date.

Brooklyn Dismantle
RFI Responses for Addendum No. 2
1/14/2020

1. **Question:** Will the January 24th submission date be extended?
 - **Answer:** No, the submission date will not be extended.

2. **Question:** Are we only to utilize 4 tabs for the SOQ (0-3) or are we to also tab each individual section within Tabs 0-3.
 - **Answer:** Tabs 0-3 are sufficient for the submission.

3. **Question:** The documentation requested for the DB Team’s legal structure (item viii) and teaming agreement (item ix) in section 4.4.2 cannot be provided on one page as requested. Please clarify.
 - **Answer:** A description of the legal structure or teaming agreement is limited to one (1) page each. Additional pages are permitted if a joint venture agreement or teaming agreement is provided.

4. **Question:** Appendix D-9 is a single page document, the Page limitation for D-9 is set at 3 pages. What additional documents are being requested?
 - **Answer:** No additional pages are requested. See attached revised Appendix C page limit.

5. **Question:** Some forms require a number of attachments. Please confirm that such attached documents do not count toward the page limit.
 - **Answer:** Documents required as attachments in the RFQ shall not be counted against the Proposer’s page limit.

6. **Question:** We understand the Cover Sheet Footer must list “original or copy #”. Please confirm that every sheet within the SOQ does not need this indication in the footer.
 - **Answer:** That is correct, the indication is not required on every page. Refer to RFQ Section 4.3 for format requirements.

7. **Question:** Please confirm there are no volume numbers required for the SOQ.
 - **Answer:** If the SOQ consists of more than one volume, then the Proposer is required to include in the footer of each page within the SOQ, the volume number. Refer to RFQ Section 4.3 for format requirements.

8. **Question:** Should the Project Profile D-7 and Project Evaluation D-8 be submitted together for each project?
 - **Answer:** All D-7 forms for all projects must be submitted first, followed by D-8 forms for all projects.

9. **Question:** If the team is a joint venture and we submit two bonding letters and two insurance letters, would an increase in page count be acceptable.
 - **Answer:** Yes.

10. **Question:** Are additional pages permitted for Tab 0 – Fundamental Qualifications required forms if the Proposer is a Joint Venture?
 - **Answer:** Yes. Page limits for each form in Appendix D-1 through D-6 are individual for each firm in the Proposer’s team.

11. **Question:** Will the temporary Sally Port be located on State Street or in the courtyard of the courthouse?
 - **Answer:** It is anticipated that the temporary Sally Port will be located in the courtyard of the courthouse, entrance to access on State Street.