

Pre-Submission Conference

NYC Borough-Based Jails Program

Manhattan Detention Facility
The Bronx Detention Facility
Brooklyn Detention Facility
Queens Detention Facility

February 19, 2020, 10 a.m. to 12 p.m.
1st Floor, Multi-Purpose Room
Department of Design and Construction

Introductions and Welcome

Tom Foley

Deputy Commissioner, Borough-Based Jails Program

Rebecca Clough

Associate Commissioner, Borough-Based Jails Program

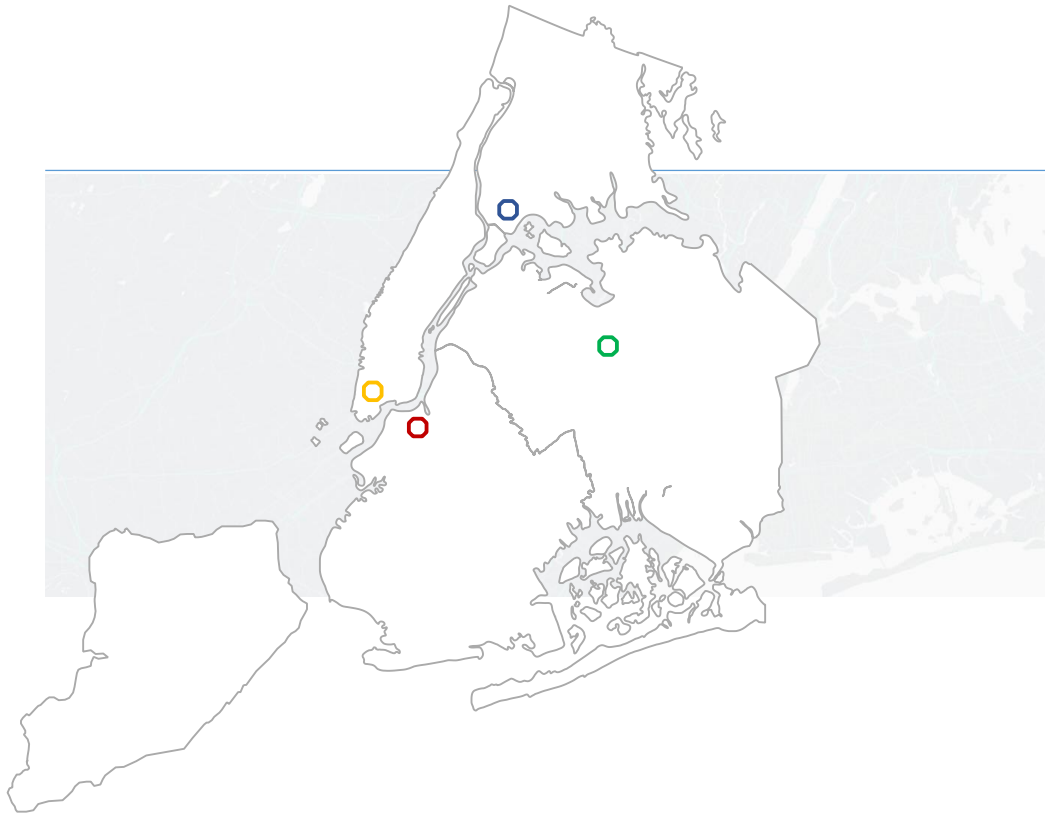
David Varoli

Deputy Commissioner / General Counsel

Agenda

1. Borough-Based Jails Program Summary
2. Commitment to Project Excellence
3. Project Requirements
4. RFQ / SOQ: Step 1 of a 2-Step Process
5. One RFQ - Four Facilities
6. Q&A

Borough-Based Jails Program Summary



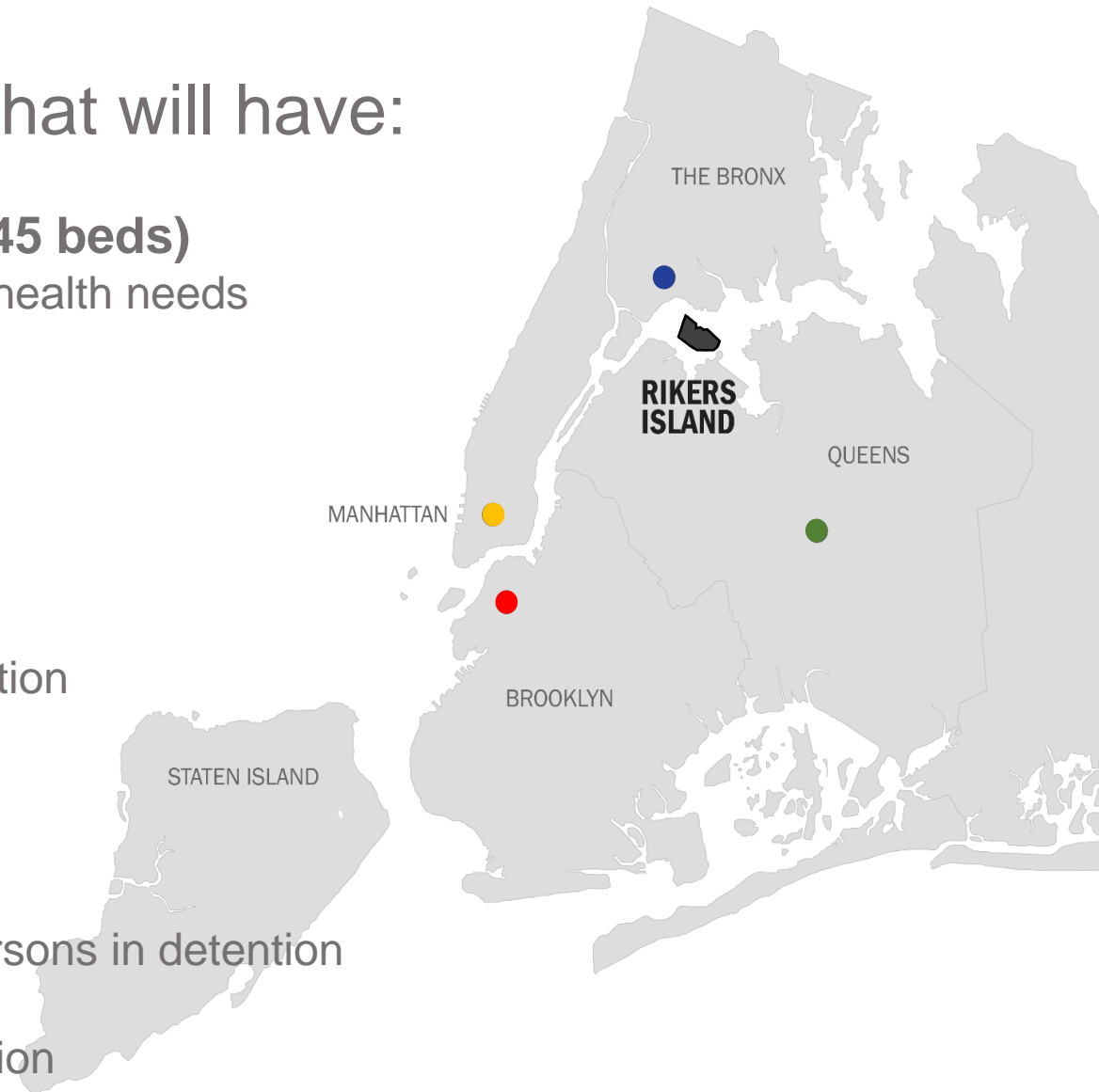
Borough-Based Jails Program

- The City is closing its outdated jails and **seeking to create buildings that are equal in ambition to the transformational changes that have taken place and continue to unfold** in the City's criminal justice system.
- These projects must be a beacon of **quality civic architecture, supportive of immediate neighborhood context and of all New Yorkers.**
- Seeking **high-quality, innovative and transformative** designs
- This procurement is **NOT** a low-bid procurement

Overall Program Scope of Work

Smaller, Safer, Fairer system by 2026 that will have:

- **Housing for a total of 3,300 people (requires 3,545 beds)**
 - Tailored housing for medical, behavioral and mental health needs
 - Stable re-entry into the community
- **Four borough-based sites, 886 beds per site**
 - 1. Queens:**
 - Parking Garage
 - Dismantle / Swing Space
 - Facility with male and female persons in detention
 - 2. Brooklyn:**
 - Dismantle / Swing Space
 - Facility with male persons in detention
 - 3. Manhattan:**
 - Facility, Swing Space, Dismantle with male persons in detention
 - 4. The Bronx:**
 - Facility, Dismantle with male persons in detention

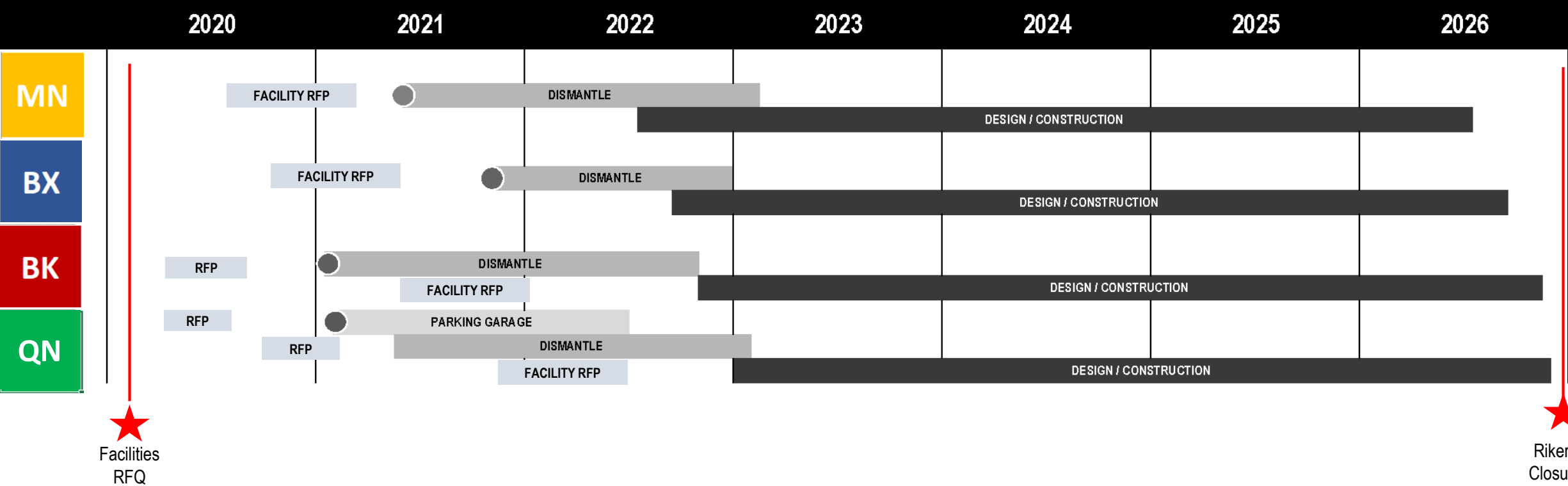


BBJ Design-Build Projects – 4 RFQs and 7 RFPs

	RFQ Site and Scope Summary	RFQ Release Date	SOQ Due Date	Final RFP Release Date
Early Works	Queens Garage	November 2019	January 2020	First Quarter 2020
	Brooklyn Dismantle / Swing Space	November 2019	January 2020	Second Quarter 2020
	Queens Dismantle / Swing Space	Anticipated March 2020	Anticipated Third Quarter 2020	Third Quarter 2020
New Facilities (1 RFQ for all)	Manhattan Demo / Swing / Facility	February 2020	April 2020	Third Quarter 2020
	The Bronx Demo/Swing Space Facility			Third Quarter 2020
	Brooklyn Facility	February 2020	March 2021	Second Quarter 2021
	Queens Facility			Fourth Quarter 2021

Final RFP schedule may be advanced pending overall market response.

Program Schedule



Borough-Based Jails Program Goals

- Humane facilities designed to improve health, educational, and social outcomes
- Provide greater access to communities, social services, attorneys, courts and providers
- Create normative environments with improved lines of sight to increase safety
- Reduce violence with new procedures, smaller units and increased quality programming

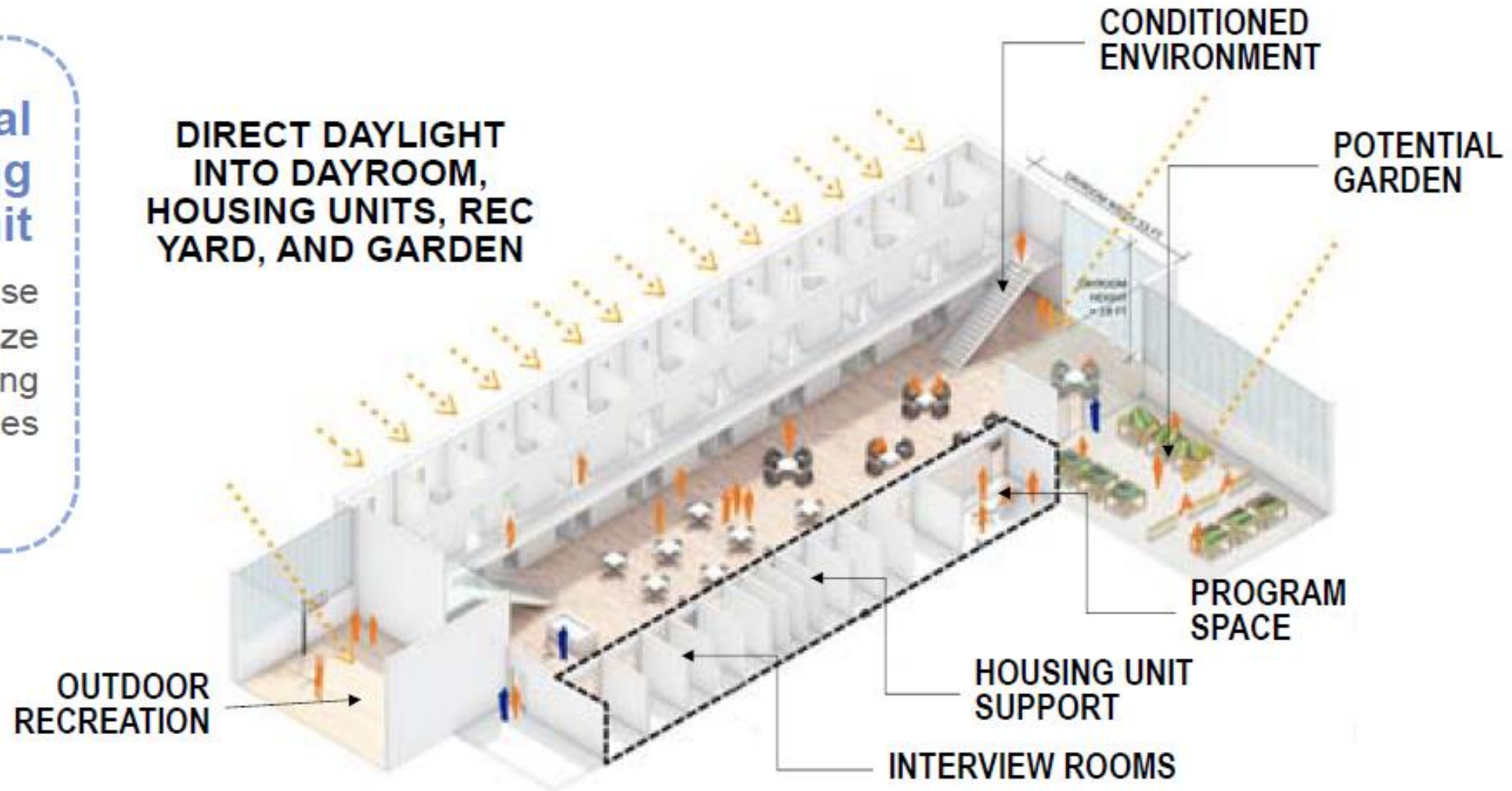
Humane facilities designed to improve outcomes



BBJ Vision: Improving the Inside Experience

Typical Housing Unit

Smaller units increase safety and maximize tailored programming opportunities



Improving the Community Connection



NATURAL LIGHT

WORK AREA

**AMENITIES
+ SERVICES**

**VISITING
VISITING**

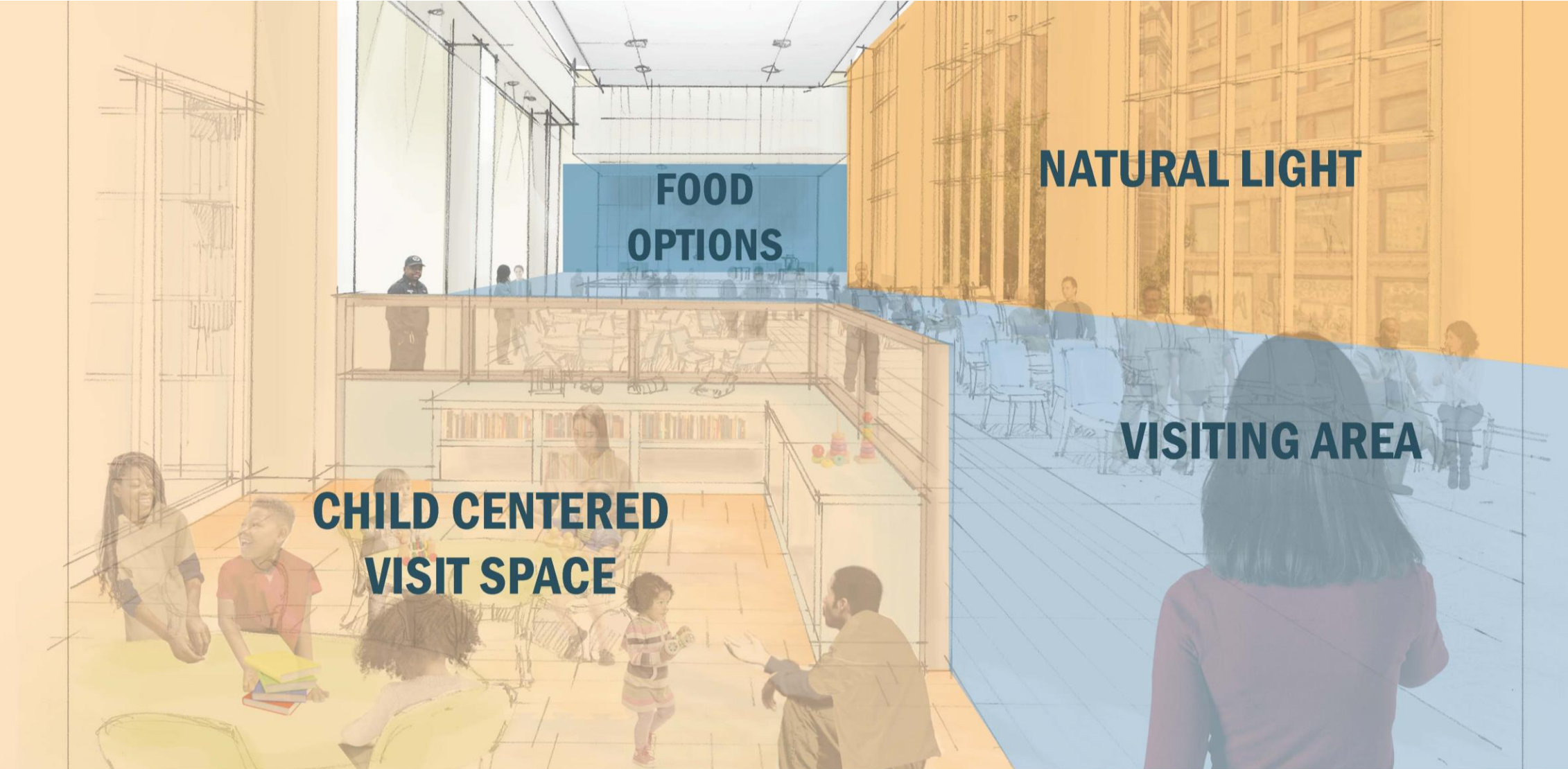
COFFEE

**INFORMATION
HELP DESK**

WAITING AREA

**INFORMATION
KIOSKS**

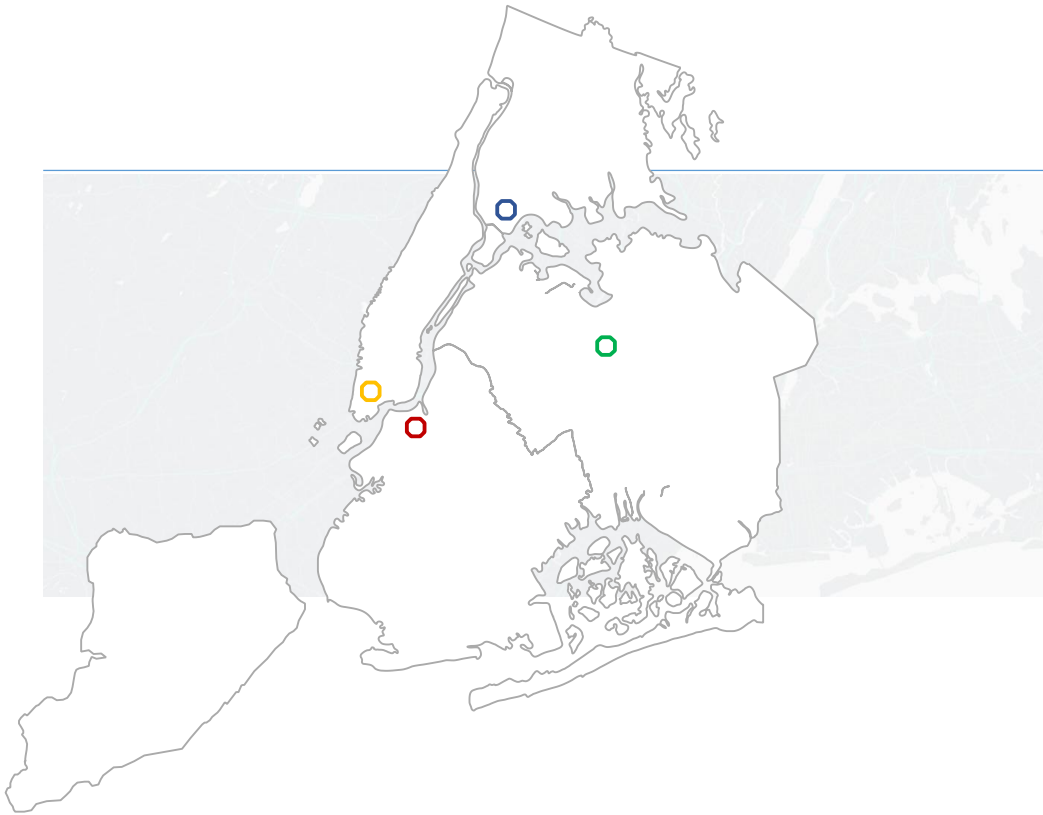
Improving the Visitor Experience



Learning from Industry Leaders



Commitment to Project Excellence



NYC Commitment to Project Excellence

The City is committed to achieving design excellence in its capital program by continuing to **build on a strong tradition of innovation in architecture and engineering** that has contributed to the City's prestige as a global destination.

As part of this commitment, DDC's Design and Construction Excellence program sets forth strategies and practices to ensure that all capital projects delivered to sponsor agencies and the City result in **enduring, practical, constructible, economical, and inspiring** community resources.

Commitment to Collaboration

The City is **seeking to collaborate** with visionary Design-Build Teams capable of delivering:

- **LEED Gold Certified** high-rise facilities
- Optimum energy-efficient and sustainable facilities
- Robust minority- and women-owned business enterprise involvement
- Project excellence in the community-specific urban realm
- Reduced environmental and operations-related impacts

The City will **provide support** to the Design-Build Teams by:

- Quality oversight
- Reasonable assistance with third parties
- M/WBE partnering oversight and compliance

Project Excellence Experience



Program-Wide Design Goals



Supportive Environments

Provide normative environments that foster safety, autonomy and well-being



Civic Assets

Exemplify outstanding architecture that is well-integrated with the fabric of existing neighborhoods



Connected Communities

Facilitate connections to enhance the network of support to people in custody



Enduring Resources

Perform optimally over and beyond the course of its 50-year life cycle

Project Excellence Selection Criteria

Best Value Selection. A two-phase, best-value selection that prioritizes design, quality, past performance, and qualifications over price.

Project Excellence Criteria. In addition to the City's goal for enduring design that supports justice reform for many decades to come, the City is seeking teams with the capability to deliver high-rise facilities in dense, urban environments, to optimize energy-efficiency and sustainability, to provide robust minority- and women-owned business enterprise participation, to deliver design excellence in the community-specific urban realm, and to reduce construction and operations-related community impacts.

Evaluation. Proposers are evaluated on overall design philosophy with respect to the BBJ and identifying opportunities to achieve Project Excellence in design, construction and project delivery.

Architectural Peer Review

A best practice for public sector design-build processes.

Purpose

To support the highest quality design for the new BBJ Program, integrate outside peer reviewers in:

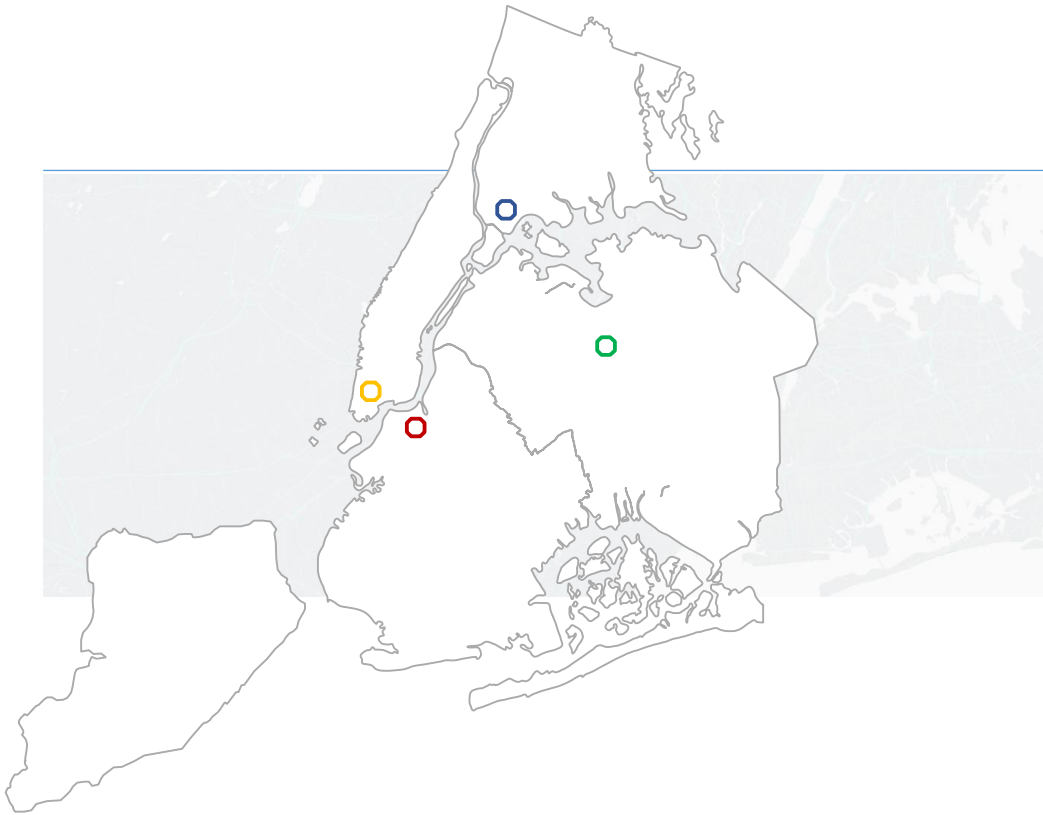
1. Review of select scoping documents
2. Advising on the in-market designs for each of the four borough facilities.

The Panel

Experts in NYC and national design and construction, urban design, and landscape architecture.

Private practitioners, city agency specialists, and national experts referred by City nominations, NYCOBA/NOMA, The Architectural League of NY, and The Fortune Society

Project Requirements



PASSPort: Procurement and Sourcing Solutions Portal

Procurement and Sourcing Solutions Portal (PASSPort) Disclosure Filing (formerly known as Vendor Information Exchange System (VENDEX) Forms or Certificate of No Change)

All organizations intending to do business with the City of New York should complete an online disclosure process to be considered for a contract. This disclosure process was formerly completed using Vendor Information Exchange System (VENDEX) paper-based forms. In anticipation of awards, proposers must create an online account in the new Procurement and Sourcing Solutions Portal (PASSPort) and file all disclosure information.

Paper submissions, including certifications of no changes to existing VENDEX packages will not be accepted in lieu of complete online filings.

PASSPort
Procurement and Sourcing Solutions Portal

For more information, please visit nyc.gov/passport.

Minority/Women-Owned Business Enterprises

The Department of Design and Construction is committed to creating an equitable and competitive business environment while ensuring the agency's procurement reflects the diversity of New York city.

New M/WBE Program Developed for BBJ Focused on Partnering and Delivering Results.

- See **Section 8.1** of the RFQ for details. DDC will provide a manual of practice with the RFP with full processes and details.
- BBJ must comply with the “**objectives and goals**” of Section 6-129 of the Admin. Code of the City of New York.

Minority/Women-Owned Business Enterprises

Major Differences:

- Proposers will be credited for M/WBEs certified by either NYC or NYS.
- Proposers may be credited for City- or State-certified M/WBEs at any tier and for certified M/WBE suppliers.
- Proposers may be credited for City- or State-certified M/WBE participation within the prime joint venture.
- Evaluating M/WBE participation and approach will be one of the evaluating criteria for proposals.
- The RFQ sets forth a Draft Goal of 30% on design and 30% on construction.
- Collaborative/Partnering process to be used to set a Final Goal during the RFP phase.
- The City and awarded design-builder will both exercise good faith efforts to meet the Final Goal.

Minority/Women-Owned Business Enterprises

Need help finding certified M/WBE?

City-certified M/WBE Resources:

- NYC Dept. of Small Business Services: <http://mtprawwsbswtp1-1.nyc.gov/>
- DDC Office of Diversity and Industry Relations: <https://www1.nyc.gov/site/ddc/mwbe/mwbe.page>

State-certified M/WBE Resources:

- Empire State Development, Division of Minority and Women's Business Development: <https://esd.ny.gov/doing-business-ny/mwbe>

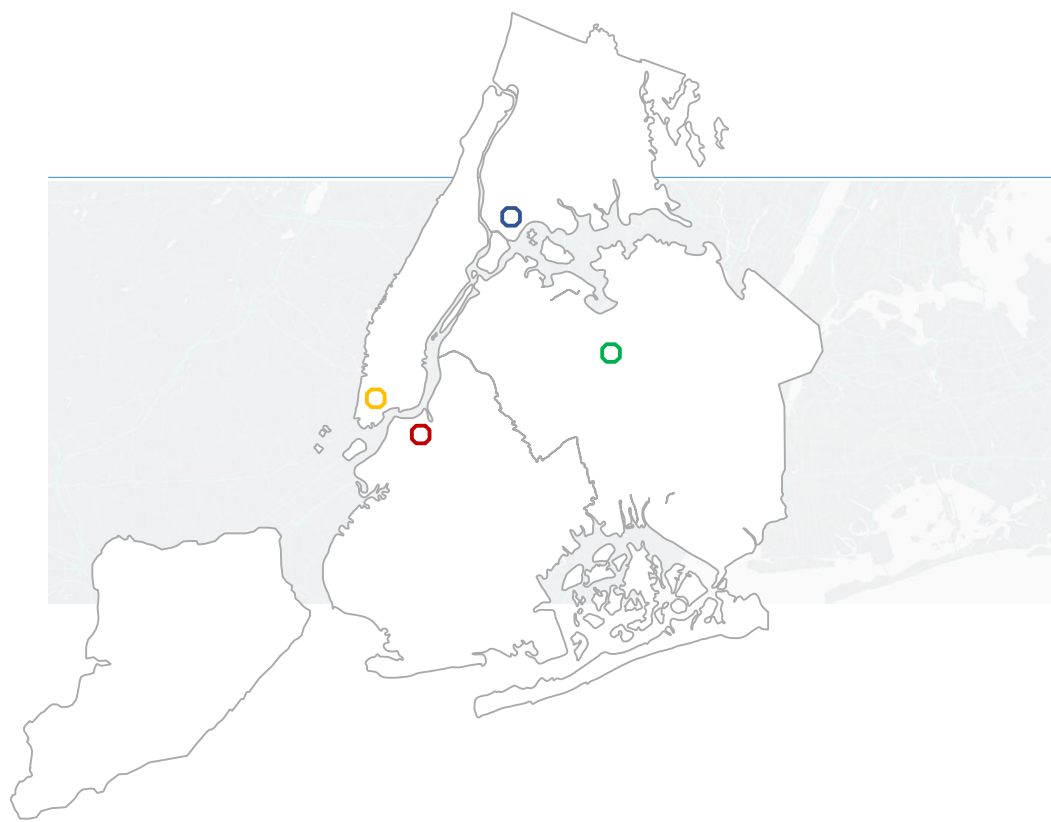
**Think you or a firm you'd like to work with may be eligible? DON'T WAIT!
Get certified now and encourage potential business partners to get certified.**

Safety

- DDC takes seriously the importance of construction safety. As part of DDC's commitment to safety, evaluations will be based on the Proposer's safety record.
- A Safety Questionnaire is provided in the **RFQ Appendix E-5**.

4

RFQ and SOQ: Step 1 of a 2-Step Process



02.19.2020

Request for Qualification (RFQ)

- **Intent:** Provide project information to Proposers to assist in the formation of the most highly qualified Design-Build Teams.
- **Result:** DDC will shortlist up to three (3) most highly qualified DB Teams for each Facility that exhibit the capability, capacity and past performance necessary to complete each applicable Detention Facility.

Statement of Qualification (SOQ)

- **Intent:** Respond to the RFQ, by allowing proposers to submit an SOQ addressing each pass/fail and quality evaluation factors.
 - TAB 0 – Fundamental Qualifications
 - TAB 1 – Project Past Performance / Experience
 - TAB 2 – Design-Build Team Key Personnel Resumes
 - TAB 3 – Design Philosophy and DB Management Approach
- **Result:** Proposers submit an SOQ displaying abilities to successfully complete each applicable Detention Facility.

Response Tabs

RFQ Section 4.4

Evaluation

Tab 0 – Fundamental Qualifications

Pass/Fail

Tab 1 – Project Past Performance/Experience

40%

Tab 2 – Design-Build Team Key Personnel Resumes

35%

Tab 3 – Design Philosophy & DB Management Approach

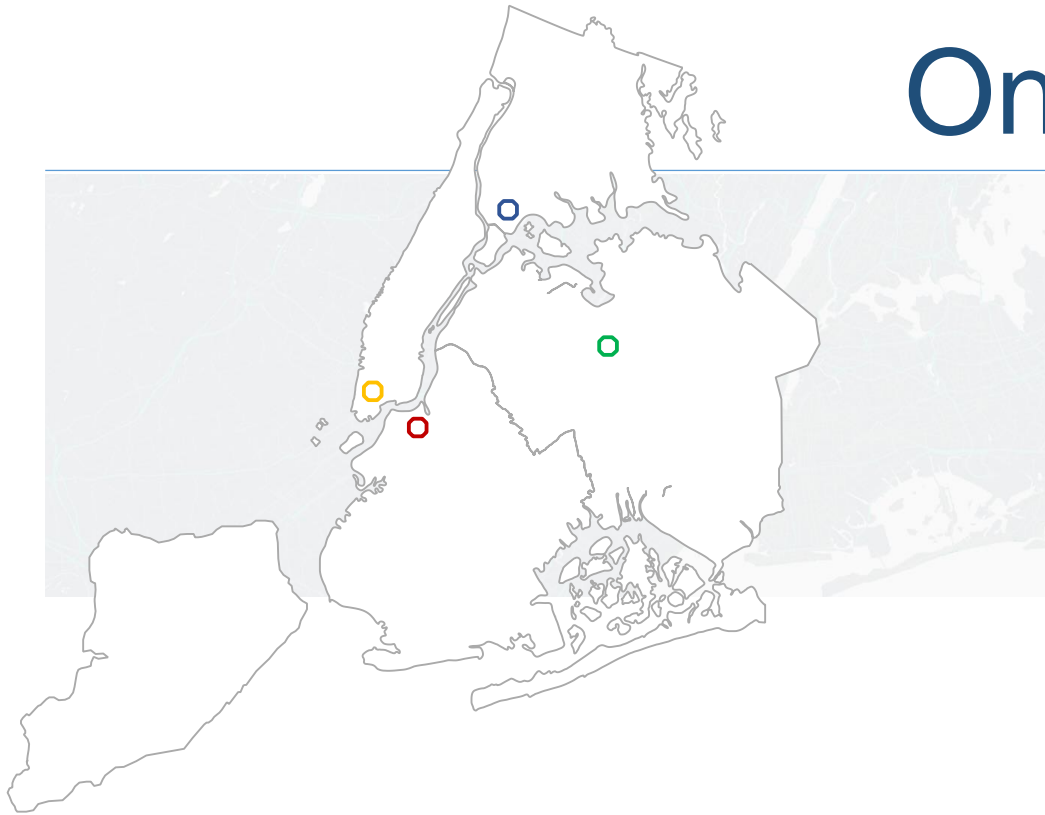
25%

SOQ Submittal

New York City Department of Design and Construction
Contracts Section
30-30 Thomson Avenue (entrance on 30th Place)
Long Island City, NY 11101
Attn: Nicholas Mendoza

**No later than 12:00 pm (Noon) Eastern Time (ET) on the Round
due date**

One RFQ – Four Facilities



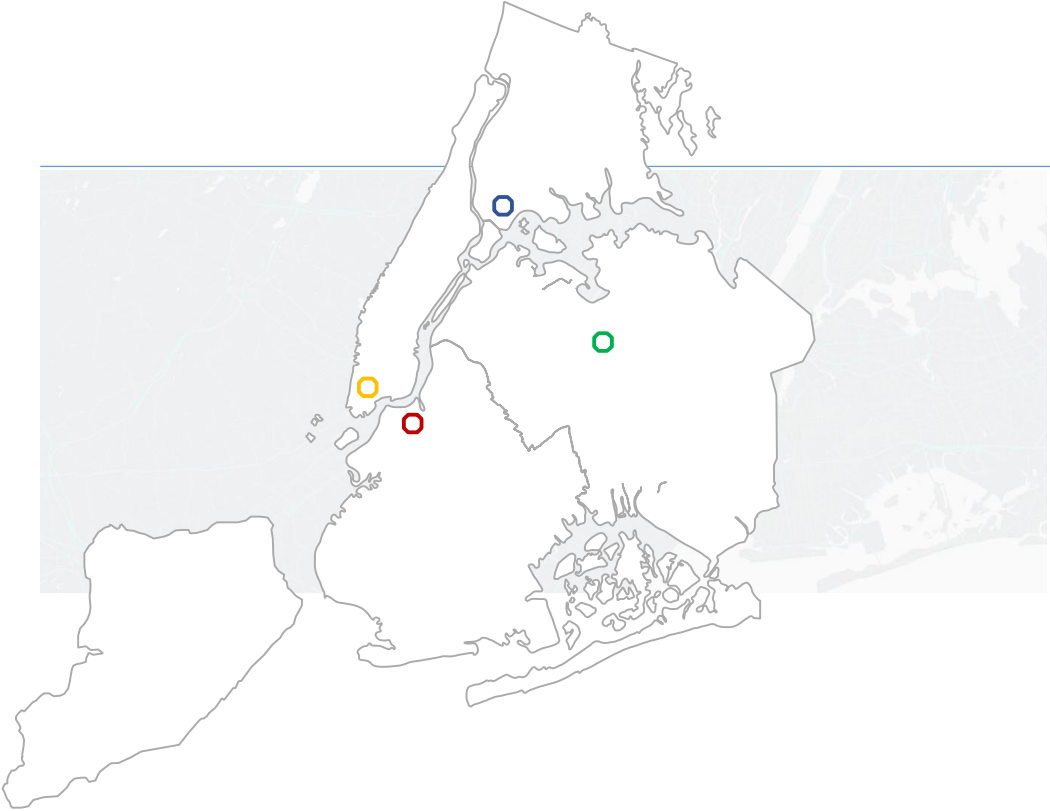
Manhattan Detention Facility
The Bronx Detention Facility
Brooklyn Detention Facility
Queens Detention Facility

One RFQ - Two SOQ Rounds

ROUND	PROJECT	SOQ Due Date
1	Manhattan Detention Facility The Bronx Detention Facility	April 3, 2020
2	Brooklyn Detention Facility Queens Detention Facility	March 2021 <i>Date specified with Addendum. Final schedule may be advanced pending overall market response.</i>

- Proposers may submit an SOQ for one or more Detention Facilities per Round
- One DB Team will be awarded a Design-Build Agreement per Detention Facility

Round 1: Manhattan Detention Facility



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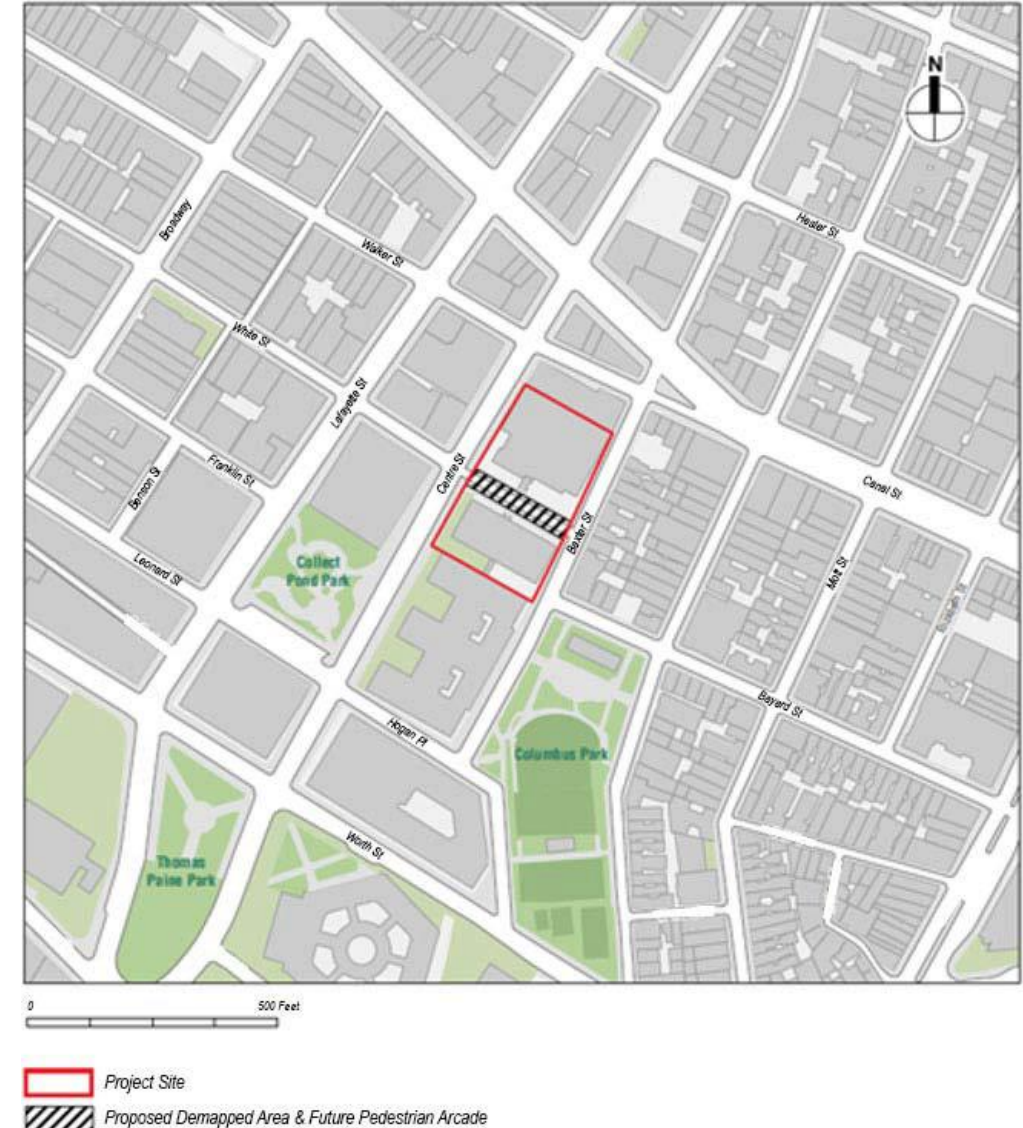
Manhattan Facility Scope of Work

Site Work

- Dismantle existing North and South Towers
- Temporary Sally port

Construction

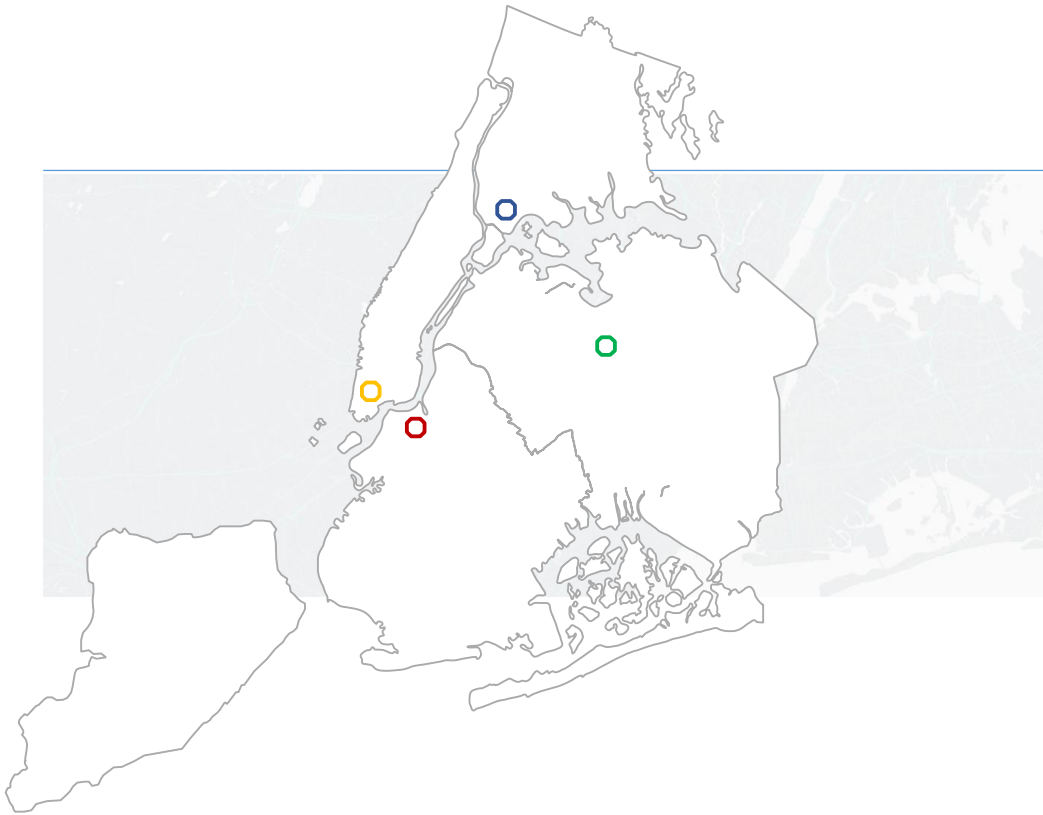
- New Detention Facility for 886 beds
- Community and Commercial space at ground level
- Below grade parking for 125 vehicles
- Roadway and sidewalk restoration



Manhattan Facility Key Procurement Dates

Procurement Process	Date
RFQ (Phase I) Questions and Comments	MARCH 13, 2020
Final Response to Proposer Questions	MARCH 27, 2020
Register w/ PASSPort No Later Than	MARCH 27, 2020
Statements of Qualification Due Date	APRIL 3, 2020
Shortlisted Teams Announced	MAY 18, 2020
Issue Draft RFP	MAY 2020
Final RFP	JULY 2020
Proposal Due	MARCH 2021
Contract Award	JULY 2021

Round 1: The Bronx Detention Facility



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The Bronx Facility Scope of Work

Site Work

- Dismantle existing NYPD Tow Pound and remnants of former Lincoln Hospital
- Remediation
- Regrading site

Construction

- New Detention Facility for 886 beds
- Below grade parking 575 vehicles

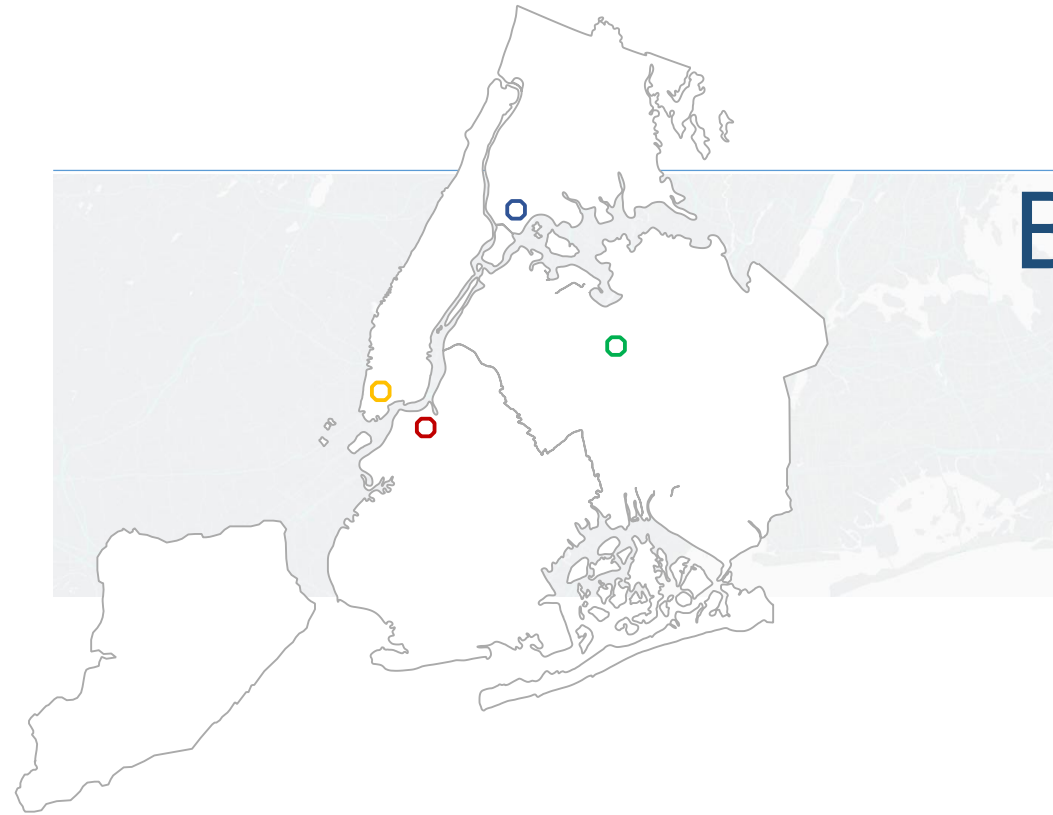
Additional Program Requirements

- Connection of roadway and sidewalk to new facility



The Bronx Facility Key Procurement Dates

Procurement Process	Date
RFQ (Phase I) Questions and Comments	MARCH 13, 2020
Final Response to Proposer Questions	MARCH 27, 2020
Register w/ PASSPort No Later Than	MARCH 27, 2020
Statements of Qualification Due Date (Round 1)	APRIL 3, 2020
Shortlisted Teams Announced	MAY 18, 2020
Issue Draft RFP (Phase II)	AUGUST 2020
Final RFP	SEPTEMBER 2020
Proposal Due	MAY 2021
Contract Award	OCTOBER 2021



Round 2: Brooklyn Detention Facility Queens Detention Facility

02.19.2020

Brooklyn Facility Scope of Work

Site Work

- Temporary site drainage
- Remediation
- Utility services for the Detention Facility

Construction

- New Detention Facility to house 886 people
- Tunnel connection to King's County Criminal Court
- Below grade parking for 292 vehicles
- Roadway and sidewalk restoration



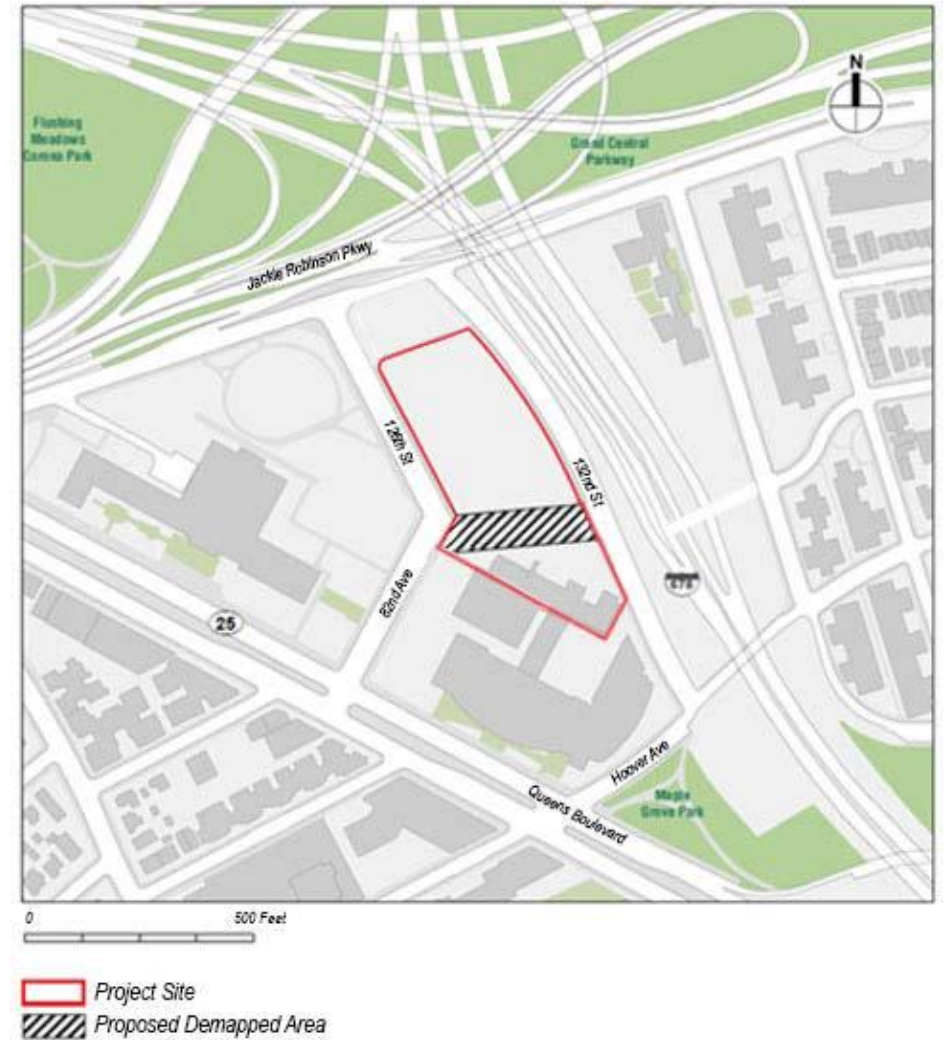
Queens Facility Scope of Work

Site Work

- Site preparation
- Temporary site drainage
- Remediation
- Utility services for the Detention Facility

Construction

- New Detention Facility for 886 beds
- Below grade parking for 605 vehicles
- Roadway and sidewalk restoration
- Urban design



Brooklyn & Queens Facility Key Procurement Dates

Procurement Process	Date
RFQ (Phase 1) Questions and Comments	
Final Response to Proposer Questions	
Register w/ PASSPort No Later Than	
Statements of Qualification Due Date (Round 2)	
Shortlisted Teams Announced	
Issue Draft RFP (Phase II)	
Final RFP	
Proposal Due	
Contract Award	

**COMING IN A
FUTURE
ADDENDUM**

6 Q&A



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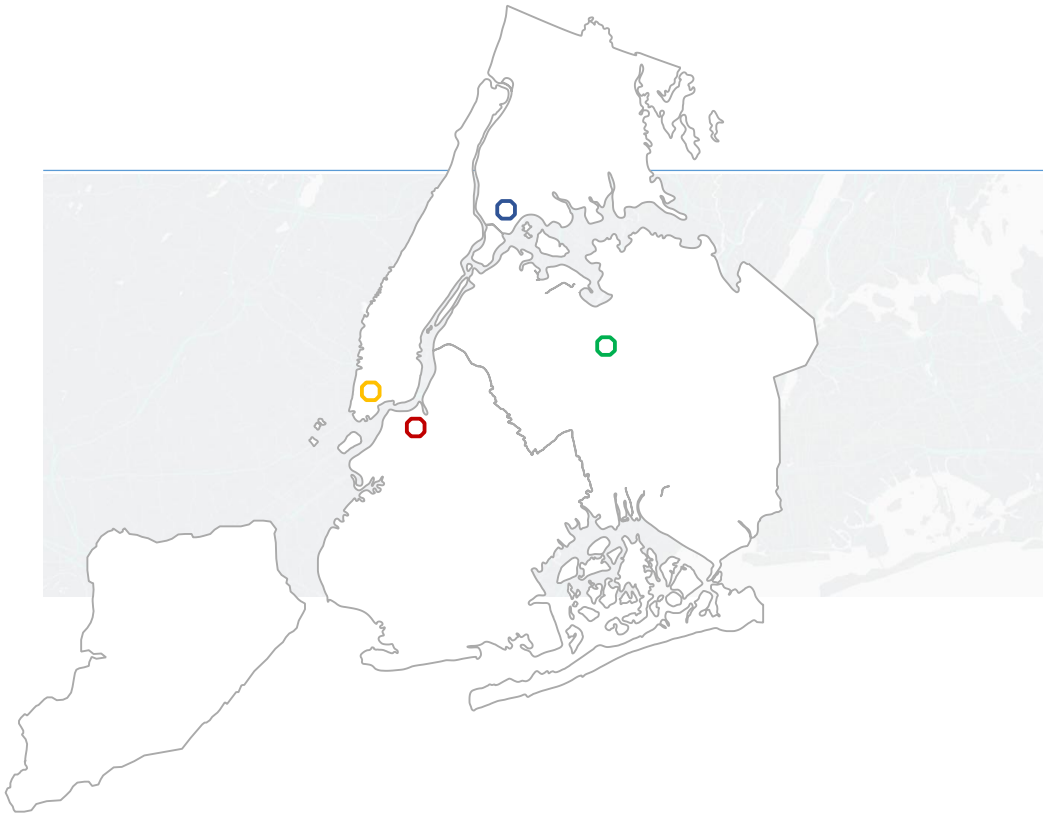
Q&A

The DDC's designated representative for this procurement:

Nicholas Mendoza
Agency Chief Contracting Officer
NYCBBJ@ddc.nyc.gov

Additionally, Proposers may leave a message for the DDC Designated Representative at 718-391-2022.

Thank you!



02.19.2020

Attended	Company	First Name	Last Name	Email	Work Phone	MBE	WBE
X	A.G. Consulting Engineering, PC (MBE and DBE)	Amit	Guleria, PE, LEED AP	ztatum@agceng.com	2122680950	X	
X	A.G. Consulting Engineering, PC (MBE and DBE)	Dennis	Cavaliere	ztatum@agceng.com	2122680950	X	
X	A.I. Engineering	Rizwan	Mumtaz				
X	A.I. Engineering	Maher	Abdelaader				
X	ACS, LLC	Kanda	Rodpothong	kanda.r@adnakos.com	518-538-5156		
X	AFG Group	Lewis	Ayers	layers@afgcm.com	212-897-2674		
X	Afridi Associates	Shehzad	Khan	skhan@afriassociates.com	6314650786	X	
X	AKRF	michael	paterno	mpaterno@akrf.com	9176750338		
X	ASAP SALES CORP	Jim	Stack	jstack@asapsales.com	5163334488		
X	Avigilon / Motorola Solutions	Andrew	Strong	andrew.strong@motorolasolutions.com	8453258805		
X	AWICS Security & Investigations, Inc.	Carolyn	Schultz	carolyn@iawics.com	9175253211	X	
X	AWL Industries	Claudio	Belusic	cbellusic@awlindustries.com	718-215-2426	X	
X	BOLT Architecture	Ibrahim	Greenidge	boltarchitecture@gmail.com	3478295731	X	
X	Brian Ansari & Associates	Brian	Ansari	brian@ansarisolutions.com	518-221-4210	X	
X	CGL	Rob	Fisch	rfisch@cglcompanies.com	2125639154		
X	Code Consultants, Inc.	David	Burkhart	davidb@codeconsultants.com	3142834295		
X	Collado Engineering	Andrew	Hlushko	ahlushko@collado-eng.com	(914) 332-7658	X	
X	Convergent Technologies Design Group Inc.	Alexandra	McGinniss	lmcginniss@ctdginc.com	6464755116		
X	Cornerstone Detention Products, Inc.	Joshua	Claborn	hclaborn@cornerstonedetention.com	(731) 608-6629		
X	Cortech USA	Jason	Fisher	jason@cortechusa.com	630-455-0811		
X	CortechUSA	Dave	Jennings	dave@cortechusa.com	6303206290		
X	CSME Engineering	Ralph	Csogi	rcsogi@csmengineering.com	516-378-4887	X	
X	CSME Engineering	Carolyn	Shahmoehringer	cshah@csmengineering.com	516-378-4887		
X	Dewberry Engineers Inc.	James	Beight	jbeight@dewberry.com	703.698.9052		
X	Dewberry Engineers Inc.	Keith	Itzler	kitzler@dewberry.com	631.806.8643		
X	Distant Engineer	Jeff	Kitt	jkitt@distantengineering.com	646-863-6161 x601		
X	DLR Group	Jeff	Purtell	jpurtell@dlrgroup.com	703-472-4042		
X	DLR Group	Maria	Wilpon	mwilpon@dlrgroup.com	6462542055		
X	DOI	Alla	Saint-Fleur	asait-fleur@doi.nyc.gov	2128253348		
X	DOI	Cynthia	Irizarry	cirizarry@doi.nyc.gov	2128257316		
X	Edgewater Design LLC	jan	Saltiel-Rafel	jsaltiel@edgewaterdesign.com	19739219211		X
X	EIA Electric	Alina	Fattakhova	afattakhova@eia.us	6466273696	X	
X	E-J Electric Installation Co.	Alan	Lang	alang@ej1899.com	7187869400		

Not Provided

Attended	Company	First Name	Last Name	Email	Work Phone	MBE	WBE
X	E-J Electric Installation Co.	Katie	Nilsen	knilsen@ej1899.com	7187869400		
X	Entech Engineering	Herman	Rizo		Not Provided		
X	Entech Engineering	kaveh	Samimi	ksamimi@entech.nyc	646-722-0000 ext 205		
X	Flores Electric	Fidelia	Flores	frf2@njit.edu	2013091356		
X	GEI Consultants, Inc, PC	Ira	Beer	ibeer@geiconsultants.com	917-373-3935		
X	Gilbane	Denis	Boylan	dboylan@gilbaneco.com	(212) 312-1615		
X	Gleeds	Lindsay	McCombe	lindsay.mccombe@gleedsusa.com	9175731155		
X	Goldman Copeland	vinod	palal	vpalal@goldmancopeland.com	212-868-4660		
X	Greene Justice Architecture DPC	Frank	Greene	frank@greenejustice.com	9178818759		
X	Haley & Aldrich Inc.	Mari	Conlon	mconlon@haleyaldrich.com	6462775688		
X	HDR	Dan	Lutz	daniel.lutz@hdrinc.com	2012136354		
X	Hirani Engineering and Land Surveying, P.C.	Shahnaz	Ramzan	dWASHINGTON@hiranigroup.com	5162481010	X	
X	HOK	Chris	Laul	chris.laul@hok.com	2129813791		
X	HOK	Greg	Smith	greg.smith@hok.com	2127411200		
X	HOK	Jeannette	Segal	Jeannette.Segal@hok.com	212-981-7301		
X	Hudson Meridian	Richard	Cote	rcote@hudsonmeridian.com	212-608-6600		
X	Hudson Meridian	William	Cote	bcote@hudsonmeridian.com	212-608-6600		
X	IAQ Systems Inc	Bob	Singh	bsingh@iaqsys.com	2126808945	X	
X	IAQ Systems Inc	Sai	Barade	bsingh@iaqsys.com	2126808945	X	
X	ILC Dover	Dan	Drapeau	draped@ilcdover.com	5083416990		
X	Jacobs	Ahmed	Bashjawish	ahmed.bashjawish@jacobs.com	646-908-6806		
X	Jacobs	Michelle	Jordan	michelle.jordan@jacobs.com	646-978-9706		
X	JBB	Brendan	Weiden	weidenb@jbb.com	2125309300		
X	Jensen Hughes Engineering P.C.	Chris	Heaton	cheaton@jensenhughes.com	2126956670		
X	Jensen Hughes, P.C.	Wayne	Repich	wrepich@jensenhughes.com	15103819087		
X	Jessica Morris	Jessica	Morris	jessica@modusopcrit.net	4016449861		
X	Johnson Controls	Anthony	Porpora	anthony.porpora@jci.com	3473712697		
X	Johnson Controls	David	Recino	david.a.recino@jci.com	631223 5293		
X	Johnson Controls	Jade	Ardinez	jade.g.ardinez@jci.com	6465930325		
X	Johnson Controls	Kay	Lee	kay.lee@jci.com	9174166822		
X	Johnson Controls	Richard	Levine	richard.levine@jci.com	9177318481		
X	KS Engineers, P.C.	Eileen	Della Volle	edellavolle@kseng.com	973.902.9043		
X	KS Engineers, P.C.	Kamal	Shahid	kshahid@kseng.com	973.623.2999	X	

Attended	Company	First Name	Last Name	Email	Work Phone	MBE	WBE
X	KS Engineers, P.C.	Robert	Sprau	rsprau@kseng.com	973.623.2999	X	
X	Laland Baptiste	Schillivia	Baptiste	sl@lalandbaptiste.com	6468685321	X	X
X	Laland Baptiste, LLC	Paul	Ersboll	persboll@lalandbaptiste.com	6468685321		
X	Langan	Duke	Claghorn	dclaghorn@langan.com	212-479-5400		
X	Lendlease	Alexis	McGuffin	alexis.mcguffin@lendlease.com	6462761712		
X	Lendlease	Gerald	Bianco	Gerald.Bianco@lendlease.com	6465335752		
X	Lendlease (US) Construction LMB Inc.	James	Brown	James.R.Brown@lendlease.com	646-942-7620		
X	Leon D. DeMatteis Construction	Alex	DeMatteis	afd@dematteisorg.com	(516) 285-5500		
X	Leon D. DeMatteis Construction	James	Kilbride	jjk@dematteisorg.com	5162855500		
X	Leon D. DeMatteis Construction	Scott	DeMatteis	sld@dematteisorg.com	(516) 285-5500		
X	LERA Consulting Structural Engineers	Magen	Mintz	magen.mintz@lera.com	2127509000		
X	LHP Architects, PLLC	Antonio	Figueroa	afigueroa@lhparch.com	2123342600		
X	LHP Architects, PLLC	Ivana	Kostic	ikostic@lhparch.com	2123342600		
X	Lippman Commission	Zachary	Katznelson	zachary@morejustnyc.org	2125909473		
X	Lu Engineering	Julie	Harris	Not Provided			
X	Marvel Architects	Pablo	Ceja	pceja@marvelarchitects.com	6464428701	X	
X	Marvel Architects	Scott	Demel	sdemel@marvelarchitects.com	6464428761	X	
X	Matrix New World Engineering	Brian	Crespi	bcrespi@matrixnewworld.com	2123244251		X
X	Maximum Security Products Corp	Joseph	Burch	j.burch@maximumsecuritycorp.com	518-233-1800		
X	MFS Engineers & Surveyors	Paul	Shim	pbs@mfsengineers.com	4849478646	X	
X	Moody Nolan, Inc.	Jonathan	Nowlin	jnowlin@moodynolan.com	6468878971	X	
X	Navillus Tile Inc.d/b/a Navillus Contracting	Mina	Asaad	masaad@navillusinc.com	2127501808		
X	Navillus Tile Inc.d/b/a Navillus Contracting	Peter	AsDownesaad	pdownes@navillusinc.com	2127501808		
X	NV5	Liam	Madden	liam.madden@nv5.com	6463007154		
X	OC Development Management	Gerriane	Punternvold	Gerriane.Punternvold@oc-dm.com	5162504198		
X	OC Development Management	Jamil	Lacourt	jamil.lacourt@oc-dm.com	6505189563		
X	OHL North America	Luis	Flores	luis.flores@ohlna.com	7185542712		
X	Perkins Eastman	Mary	Manikis	m.manikis@perkinseastman.com	6462255883		
X	Plaza Construction	Alan	Sparn	asparn@plazaconstruction.com	617 694-3383		
X	Posillico	Amanda	Jankelovics	ajankelovics@posillicoinc.com	631-390-5778		
X	Prismatic Development Corporation	Nicholas	Ercole	Nercole@prisdev.com	8623096738		
X	Professional Systems Engineering, LLC	Jason	Delp	pse@profsyseng.com	215-661-1600		
X	PROFESSIONAL SYSTEMS ENGINEERING, LLC	MICHAEL	MICHALSKI	mam@profsyseng.com	12156611600105		

Attended	Company	First Name	Last Name	Email	Work Phone	MBE	WBE
X	Pulitzer Bogard	David	Bogard	dbogard@pulitzerbogard.com	(516) 432-9007		
X	Ronnette Riley Architect	Stephen	Tsou	st@ronnetteriley.com	212-594-4015 x 43		X
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X	Sam Schwartz Engineering, DPC	Robert	Nadramia	rnadramia@samschwartz.com	6464836816		
X	Savin Engineers	Steve	Martino	smartino@savinengineers.com	908-725-2805		
X	Securitas Electronic Security, Inc.	Joseph	Levy	joseph.levy@securitates.com	9146256157		
X	SIMCO Engineering, P.C.	Howard	Chynsky	hchynsky@simcopc.com	212-385-8100 1623	X	
X	SIMCO Engineering, P.C.	Stephen	Conenna	sconnenna@simcopc.com	212-385-8100	X	
X	SOOHEE LEE ARCHITECT P.C.	SOOHEE	LEE	slee@officesan.com	2124014880	X	X
X	STV	David	Ziskind	david.ziskind@stvinc.com	212-614-7607		
X	STV	Jeff	Hyman	jeff.hyman@stvinc.com	6463887470		
X	STV	Price	Jepsen	price.jepsen@stvinc.com	212-614-7622		
X	Syska Hennessy	Keith	Fitzpatrick	kfitzpatrick@syska.com	9178536132		
X	Technico Construction Services, Inc.	George	pipergias	gpipergias@technico-csi.com	(347) 986-8516		
X	Techno Consult Engineering	Farhan	Syed	fsyed@techno-eng.com	6465102508	X	
X	Techno Consult Engineering	Paul	Hoffman	phoffman@techno-eng.com	Not Provided	X	
X	The LiRo Group	Joseph	Grant	grantj@liro.com	2125630280		
X	The Pike Company	Joe	Volpe	volpi@pikeco.com	5184245201		
X	The Switzer Group	Steven	Juhasz	sjuhasz@theswitzergroup.com	212-922-1313		
X	United Air Conditioning	Brennan	Chan	bchan@unitedac.com	7183716900		
X	Urbahn Architects	Donn	Henry	henryd@urbahn.com	2128579046		
X	Urbahn Architects, PLLC	HUGH	LESTER	lesterh@urbahn.com	7142345374		
X	Urban Engineers	Charles	King	cfking@urbanengineers.com	212 736 9100		
X	Visual Citi Inc.	Patricia	Masi	pmasi@visualciti.com	6314823030		
X	W architecture and landscape architecture	David	Ostrich	Dostrich@w-architecture.com	646.873.8318		
X	Walsh Group	Daniel	Vandersteen	dvandersteen@walshgroup.com	917-763-1820		
X	Walsh Group	Jeff	Twidwell	jtwidwell@walshgroup.com	312-983-2445		
X	Watts Architecture & Engineering, DPC	George	Komninakis	gkomninakis@watts-ae.com	(646) 998-3677		
X	WSP	GARY	POMERANTZ	garv.pomerantz@wsp.com	2129513970		
X	YU & Associates	Peter	Yu	pvu@yu-associates.com	201-791-0075		
X	YU & Associates	Steve	Pvlvpchuk	spvlvpchuk@yu-associates.com	202-791-0075		
X	ZIE Engineering, P.C.	Zahid	Ismail	zismail@ziengineering.com	516-341-7218	X	

Vendor Enrollment

To Enroll visit: nyc.gov/passport

Enrollment Process:

- 1) Account Creation (login information)
 - This provides the login information to access PASSPort
- 2) Enter Basic Company Information
 - Gross Revenue, Contact Information, Owners, Officers, Business Address
- 3) Fill out Vendor & Principal Questionnaires
- 4) Identify Related Entities
 - Parent, Controlling, Affiliates, Subsidiaries
- 5) Certificate of Incorporation for New York State
 - Or equivalent document
- 6) e-Signature
 - Once this step is completed, the profile and questionnaires will be submitted to NYC Mayor's Office of Contract Services for review.
 - Once the signature is added, you must click the "Submit Package" button for the package.

All steps must be completed in order for MOCS to review the questionnaire and finalize enrollment.

A vendor is not enrolled until MOCS approval of the application is received.

Vendor Enrollment

There are various user materials and training (in-person & webinar sessions) available to assist vendors in the enrollment process.

PASSPort User Materials:

- <https://www1.nyc.gov/site/mocs/systems/passport-user-materials.page>
- This contains step by step guides to how to sign up and utilize PASSPort.
- Creating an account is different than fully enrolling. To fully enroll a vendor must complete the Vendor Questionnaire and Principal Questionnaire which are reviewed and approved by NYC MOCS (Mayor's Office of Contract Services).

Beginner's Guide to PASSPort:

- https://www1.nyc.gov/assets/mocs/passport-downloads/pdf/resources-for-vendors/UserManual-Vendors_Beginners_Guide_to_PASSPort.pdf

Training – In-Person & Webinar Session information:

- <https://www1.nyc.gov/site/mocs/systems/passport-training.page>

Contact MOCS via email concerning PASSPort:

- help@mocs.nyc.gov