

December 8, 2020

ADDENDUM NO. 3

PROJECT: Design-Build Program for the NYC Borough Based Jail System, The Bronx Site Preparation
PIN: 8502021CR0001P-3P

THIS ADDENDUM IS ISSUED FOR THE PURPOSE OF AMENDING THE REQUIREMENTS OF THIS REQUEST FOR QUALIFICATIONS AND IS HEREBY MADE A PART OF SAID REQUEST FOR QUALIFICATIONS TO THE SAME EXTENT AS THOUGH IT WERE ORIGINALLY THEREIN.

Request for Qualifications

1. Amendments to the RFQ, provided in the attached documents in redline, have been made affecting the following pages:
 - **RFQ Page 8 (Schedule Change)**
 - **RFQ Page 11 (Site Visit Info)**A clean, revised copy of the entire RFQ is also included with this Addendum No. 3.
2. Questions and Answers received via Email

Contact: Nick Mendoza
Email: nycbbj@ddc.nyc.gov
Phone: 718-391-2022

By signing in the space provided below, the Proposer acknowledges receipt of this Addendum.
THIS ADDENDUM MUST BE SIGNED BY THE SUBMITTING FIRM AND INCLUDED WITH APPENDIX E-13 – Acknowledgement of Addenda.

Name of Submitting Firm

By _____

Title _____

2.4 RFP Proposal Stipend (Phase II Only)

A stipend amount of not less than \$200,000.00 (Two Hundred Thousand dollars) will be available to responsive and responsible Proposers that do not enter into the DB Agreement solely at the RFP (Phase II) stage. Submission of a fully responsive Proposal and execution of a stipend agreement, which will be included with the RFP, will be prerequisites to be eligible for the stipend.

The stipend agreement will require, among other things, that the non-selected Proposer (i) transfer ownership of work product in accordance with best industry practice to DDC, (ii) will be paid the lesser of the Proposer’s actual qualified costs for producing the Proposal and the designated stipend amount, and (iii) agrees not to file a vendor protest in connection with this procurement for this Project.

2.5 Procurement Schedule

Pre-Submission Conference (via Webex) ¹	October 23, 2020 @ 10AM
RFQ (Phase I) Questions and Comments Due	November 25, 2020
Final Response to Proposer Questions	December 04, 2020
Register w/ PASSPort No Later Than	December 04, 2020
Statements of Qualification Due	December 15 ²⁹ , 2020
Shortlisted Teams Announced	January 15, 2021

¹RSVP Link (Eventbrite):

<https://www.eventbrite.com/e/nyc-borough-based-jails-pre-submission-conference-the-bronx-site-prep-registration-126276567613>

WebEx Event Link & Access:

<https://nycddc.webex.com/nycddc/j.php?MTID=m2b64f43300b42298a8d32a61bcb11ebc>

Meeting number (access code): 133 999 4133

Meeting password: KmJPwTJK573

(a) **Questions & Requests for Clarifications or Corrections**

DDC will consider questions submitted in writing by Proposers regarding this RFQ, including requests for clarification and requests to correct errors. All such requests must be submitted by e-mail to DDC's Designated Representative. Questions must include the individual requestor's name, the potential Proposer's name, address, telephone number and e-mail address.

(b) **Written Communication Only with Designated Representative**

Only written requests by e-mail to DDC's Designated Representative will be considered. No oral requests will be accepted or responded to. No requests for additional information or clarification to any other DDC office, consultant, employee, or stakeholder (including any utilities or other governmental agency relevant this procurement) will be considered.

(c) **Deadline**

Only questions received by 12:00 P.M. (Noon) Eastern Time (ET) on the deadline for Proposer questions or clarifications specified in Appendix C (*Project Description, Design-Builder Responsibilities and Project Status*) are required to be addressed by DDC.

(d) **Responses**

Responses to Proposer questions in connection with this RFQ will be disseminated by posting on DDC's website listed above and (except for certain Proposer specific questions or clarifications – which are not broadly applicable) will not be e-mailed or mailed directly to any Person. Proposers will be solely responsible for independently searching DDC's website for information pertaining to this RFQ. Responses will not indicate which Proposer raised particular questions. DDC may consolidate or rewrite questions, and may post multiple sets of questions and answers. Final responses will be posted on DDC's website (listed below) no later than the date indicated in the procurement in Appendix C (*Project Description, Design-Builder Responsibilities and Project Status*).

(e) [Site Visit Requests](#)

[Site visits can be coordinated by emailing the Designated DDC Representative.](#)

3.5 RFQ Addenda

(a) **Pre-SOQ Submission Addenda**

If necessary, DDC will issue Addenda to modify conditions or requirements of this RFQ. Addenda will be disseminated by posting on DDC's website. If Addenda are posted, DDC will attempt to send e-mail notification to potential Proposers that have registered and downloaded documents directly from DDC's website. DDC is not responsible if potential Proposers fail to receive e-mail notification of posted Addenda. Proposers are advised to visit DDC's website regularly to check for Addenda. DDC will seek to ensure that the final Addendum will be posted on DDC's website not later than seven Days prior to the SOQ Due Date. If an additional Addendum is required within seven Days of the SOQ Due Date, and such Addendum requires modifications to the SOQs, the SOQ Due Date may be revised such that there will be seven Days or greater from the final Addendum to the SOQ Due Date.

(b) **Post-SOQ Submission Addenda**

In the event that a material error is discovered in this RFQ during the SOQ evaluation process, DDC will issue an Addendum to this RFQ and provide all

Proposers an opportunity to submit either a new or a revised SOQ based upon the corrected RFQ.

3.6 Notification of Firms on the Short-List

Each Proposer will be notified officially in writing whether it has been selected for a Short-list. The Short-list will be posted on DDC's website after all Short-listed Proposers have been notified. Short-list notifications may be expected no later than the date specified in Appendix C (*Project Description, Design-Builder Responsibilities and Project Status*).

A Proposer's Short-listing does not represent a finding of responsibility with respect to the Proposer or any member of its DB Team. Between the time of Short-listing and award of the DB Agreement, ACCO may determine that a Short-listed Proposer is not responsible, and as such, should be removed from the Short-list and therefore, among other things, be ineligible to either (i) receive an RFP, (ii) submit a Proposal in response to an RFP or (iii) be awarded, or enter into, a DB Agreement.

3.7 Costs

Proposers are solely responsible for all costs and expenses of any nature associated with responding to this RFQ, including preparing an SOQ, attending any briefing(s), workshop(s) or meeting(s), and/or providing supplemental information. Proposers will not be reimbursed for any costs associated with responding to this RFQ.

3.8 Changes in DB Team

(a) DB Team to Remain Intact & Scoring Carry-Forward

This RFQ requires Proposers to identify Major Participants and Key Personnel. Major Participants and Key Personnel, identified in the SOQs submitted by Proposers are required to remain intact for the duration of Phase I and Phase II of the procurement and the resulting DB Agreement. The scoring of these Major Participants and Key Personnel positions in the evaluation of an SOQ will likewise carry forward in the scoring of such Major Participants and Key Personnel in a Short-listed Proposer's Proposal submitted in response to the applicable RFP (Phase II).

(b) Phase II DB Team Changes

A Short-listed Proposer may propose substitutions to DDC for its approval for substitute DB Team members; however, such changes will require written approval by DDC, in its sole discretion. Proposers should carefully consider the make-up of its DB Team, prior to the submittal of the SOQ, to reduce the likelihood of occurrence of any such changes during the Proposal period and throughout the term of the DB Agreement.

During Phase II, requests for changes to the Proposer's DB Team must be made in writing no later than the date listed in the procurement schedule. Requests by Short-listed Proposers for changes in any of the Major Participants and Key Personnel will be particularly scrutinized. Proposers with changes, whether such changes are approved or not, may have their scores increased or decreased due to such changes in Major Participants or Key Personnel.

(c) Disqualification

Proposers that make changes to the Major Participants or Key Personnel identified in an SOQ without DDC approval may be disqualified.

Requests for Information Received via Email

NYC BBJ Bronx Site Preparation

PIN: 8502021CR0001P-3P



RFI #	Question	Answer
1	REF: Appendix E-11 Resume Form: The Resume Form requests that the Proposer provide the "Years of Experience" for each person's resume in four categories: "This Firm", "Other Firms", "Specialization", and "Registration". Question: Can NYCDDC be more specific as to what "Specialization" years defines?	The Proposer should identify the person's years of experience in their area of expertise.
2	REF: Appendix E-11 Resume Form: This Resume Form has a large boxed blank space for the Proposer to show the individual key person's experience and below the boxed area there is approximately one-inch (1") of vertical space before the footer. Question: Can NYCDDC please confirm that the Proposer can utilize this one-inch of vertical space below the horizontal line to continue to provide information about the key person that they are identifying on each Resume Form without being penalized?	The Proposer can use blank space on the page so long as it complies with the page limit and format requirements of Section 5.3 (a) and (c).
3	The Engineer of Record we wish to propose has been responsible for the utility design work (our firm's portion of the work) on a major design build where another lead designer, who we were a sub to, had their own Engineer or Record for the entirety of the project that involves greater scope than civil and utility work. We believe this experience should be sufficient to identify our proposed Engineer of Record as having the required qualification of serving as an Engineer of Record on a previous Design Build project. Could you kindly confirm?	Experience of personnel submitted will be reviewed and evaluated during the SOQ technical review.
4	REF: SOQ, APPENDIX E: SOQ FORMS, APPENDIX E-8 Project Evaluation Form: On the one page Project Evaluation Form it appears that the Proposer is to provide the name of the person who was the Construction Administration Observer for the project. Question A): Can NYCDDC indicate if the Proposer is to provide this information or if the Evaluator who is designated to sign this form is to provide the name of this person? Question B): If the Proposer is to provide the name of the Construction Administration Observer, can NYCDDC provide a description of the duties of this person so the Proposers know exactly what project person filled this role on the project so it could be provided on this form?	The Proposer is to provide the Construction Manager (i.e., Construction Administration Observer) for the project, if applicable.

Requests for Information Received via Email

NYC BBJ Bronx Site Preparation

PIN: 8502021CR0001P-3P



RFI #	Question	Answer
5	Will the contractor be responsible for providing a full-time Quality Manager?	The DB will be responsible for providing quality management and should plan on providing the necessary personnel to complete the Project in accordance with the Project Requirements which will be detailed in the RFP phase.
6	Will the contractor or DDC be responsible for testing and inspection?	The DB will be responsible for testing and inspection.
7	Please confirm whether NYCDDC, Design-Builder or a Third Party, hold the responsibility of managing and performing the construction quality control inspection program for the project;	While DDC will have quality oversight, the DB will be required to manage and perform construction quality assurance inspections for the project.
8	Please confirm whether NYCDDC, Design-Builder or a Third Party, hold the responsibility of managing and performing the quality assurance for design and construction for the project;	While DDC will have quality oversight, the DB will be required to manage and perform construction quality assurance inspections for the project.
9	Please confirm whether NYCDDC, Design-Builder or a Third Party, hold the responsibility of managing and performing the quality control testing program for the project;	While DDC will have quality oversight, the DB will be required to manage and perform construction quality assurance inspections for the project.
10	Appendix H – Summary of BBJ Select DBA Provisions, B. Design & Construction Generally, Warranty Period and Insurance, 2. Warranties states “(a) for all Work completed on, or prior to, Substantial Completion, 24 months from the date of Substantial Completion; (b) for all Work completed between Substantial Completion and Final Completion, twenty-four months from the date of Final Completion; and (c) for any defect rectification Work during the periods stated in (a) and (b) above, a single additional twenty-four months from completion of any such defect rectification Work.”. It is our interpretation of this excerpt that letter (C) is stating for any correction work completed in stage (A) and (B) an additional 24 months of warranty will be added, and as such, this project could potentially require a 4 year warranty, and request NYCDDC confirm this to be accurate; and respectfully request this be taken into account by NYCDDC when evaluating pricing proposals.	<p>Section B.2 of Appendix H states that the Warranty Period is 24 months from the date of Substantial Completion <u>or</u> Final Completion depending on when the specific work was completed. Defective Work that needs to be rectified will incur a 24 month Warranty Period from the completion of such defect rectification Work.</p> <p>Please note that Appendix H is being provided for informational purposes only. The form of the Design-Build Agreement with terms and conditions applicable to the Project will be released with the RFP.</p>

Requests for Information Received via Email

NYC BBJ Bronx Site Preparation

PIN: 8502021CR0001P-3P



RFI #	Question	Answer
11	<p>REF: SOQ Section 2.5, Procurement Schedule: Addendum No. 1 was issued on October 21, 2020. Since that date there has not been any other addenda issued by NYCDDC and we have sent over twenty (20) questions to NYCDDC that likely will require changes to the RFQ document. While we realize that the deadline for Proposers to submit their questions is November 25th and the deadline for NYCDDC to respond to all questions is December 4th, nine (9) calendar days (November 25th to December 4th) is not enough time for the Proposers to modify their RFQ submission to address NYCDDC's responses to our twenty plus questions along with NYCDDC's responses to any questions presented by the other potential Proposers. Question: Can NYCDDC consider extending the Due Date for the submission of the RFQ for two weeks (i.e. until December 29, 2020) to allow the Proposers time to address the changes to the RFQ that will likely be presented in the next addendum?</p>	<p>The SOQ submission date will be extended two weeks until December 29, 2020.</p>
12	<p>Appendix D - Design-Build Management Approach states the page limit is 5 pages. Based on the RFQ submission requirements, applicable evaluation criteria, and the necessity to provide NYCDDC a response which is concise and complete, we are respectfully requesting NYCDDC consider increasing the page limit of this narrative to at least 10 pages.</p>	<p>The page limit for the Design-Build Management Approach will remain at 5 pages.</p>
13	<p>Appendix D - Quality Assurance and Quality Control for Design and Construction states the page limit is 1 page. Based on the RFQ submission requirements, applicable evaluation criteria, and the necessity to provide NYCDDC a response which is concise and complete, we are respectfully requesting NYCDDC consider increasing the page limit of this narrative to at least 3 pages.</p>	<p>The page limit for the Quality Assurance and Quality Control for Design and Construction will remain at 1 page.</p>
14	<p>Appendix D - Design and Construction Scheduling states the page limit is 1 page. Based on the RFQ submission requirements, applicable evaluation criteria, and the necessity to provide NYCDDC a response which is concise and complete, we are respectfully requesting NYCDDC consider increasing the page limit of this narrative to at least 2 pages</p>	<p>The page limit for the Design and Construction Scheduling will remain at 1 page.</p>
15	<p>Are all design-build team members (design-builder/contractor, lead designer, subconsultants/subcontractors) required to complete the Tab 0 Fundamental Qualifications forms?</p>	<p>Only one Tab 0 will be accepted per Proposer.</p>

Requests for Information Received via Email

NYC BBJ Bronx Site Preparation

PIN: 8502021CR0001P-3P



RFI #	Question	Answer
16	The key personnel positions listed in Section 5.7(c) conflict with the positions listed on Appendices D, E-9, and E-12. Please confirm the key personnel required for the Project, as well as which personnel require Resume Forms.	Please see Addendum 2.
17	Section 5.1.b, page 16, states: "The front cover of the SOQs must be clearly marked with the Project name, Proposer name, and date of submittal, and enclosed in a 3-ring binder, as set forth below." As this is an electronic submission only, please confirm no 3-ring binder is required to be submitted.	Please see Addendum 2.
18	Are Resident Engineering Inspection services for this project the responsibility of the Design-Build Team or will NYCDDC provide these services?	While DDC will have inspection oversight, the DB is responsible to provide all Resident Engineer Inspection services required to complete the Project in accordance with the Project Requirements which will be further detailed in the RFP.
19	Will NYCDDC provide Old Lincoln Hospital Building implosion plans during the RFP Phase?	Additional information will be provided to the Short-listed firms during the RFP phase.
20	Will NYCDDC provide the footprint of the new prison building, or any additional information regarding the new building's architectural and structural plans?	Additional information will be provided to the Short-listed firms during the RFP phase.
21	What is the purpose of requiring such high umbrella and professional liability insurance limits when this project does not include the building and the costs of these policies would be pass-through costs to NYCDDC? Will NYCDDC consider lowering these limits?	Please see Addendum 2.
22	Section 5.6.b, page 20 states: "Proposers must only describe a maximum of five (5) projects..." Are five (5) projects allowed total for the entire DB Team, or are five (5) projects allowed total for each Design-Build Team Member (design-builder/contractor, lead designer, etc.)?	The limit is 5 projects in total.
23	Will NYCDDC provide the soil characteristics of the fill during the RFP Phase?	DDC will provide information in its possession in connection with the soil characteristics to the Short-listed firms during the RFP phase.
24	Has NYCDDC coordinated with outside agencies (NYCDEP, ConEdison, etc.) for this project? If so, what review time is required for these agencies?	DDC is coordinating with outside agencies for this Project. Additional information will be provided to the Short-listed firms during the RFP phase.

Requests for Information Received via Email

NYC BBJ Bronx Site Preparation

PIN: 8502021CR0001P-3P



RFI #	Question	Answer
25	As the previous hospital on site was imploded, is it possible to discover human remains on site? If human remains are discovered, who is responsible for schedule delay and what is the compensation process?	Subject to the terms of the Design-Build Agreement, DDC anticipates an Allowance for Compensable Delay Events which may result from unknown site conditions. Please see Appendix H.
26	REF: Appendix E-10: Project Relevancy Form: The first column is titled "Project Attributes" where seven attributes are listed. In addition to the seven attributes listed, there are eight additional empty lines on the page. Question: Are we correct to assume that the Design-Builder/Proposer can add other attributes (up to eight) in the empty spaces provided that we see that they are applicable to this project in any of the five projects (i.e. Project 1 through Project 5) that we display on this form?	Correct. The attributes provided are examples based on the desirable experience of the RFQ. Additional rows may be added.
27	REF: RFQ, Section 5.7, Paragraph (d) Key Licensing Requirements, Page 24: This paragraph provides three different subparagraphs (i), (ii), and (iii) related to evidence of licensure that the Proposers must provide for various team members. In all cases, it appears this information must be provided prior to award, and is not required as part of this SOQ submission. Question: Can NYCDDC please confirm that no licenses are required to be submitted as part of the SOQ submission?	Licenses are not required to be submitted as part of the SOQ submission but should be made available upon request.
28	REF: Appendix D: Format and Organization for Statement of Qualifications: In the table titled "RFQ (Phase I) Response Table of Contents" it states under "Tab 2, Design-Build Team Key Personnel Resumes", that the Team Introduction and Organization Chart has a limit of two (2) pages. Question: To meet the evaluation criteria listed in subparagraph (a) (i) of Section 5.7 titled Design-Build Team Key Personnel Evaluation Guide, we are requesting that NYCDDC increase the page limit for Team Introduction and Organization Chart from two (2) pages to five (5) pages so the Proposers are able to deliver a comprehensive and complete response.	The page limit for the Team Introduction and Organization Chart will remain at 2 pages.

Requests for Information Received via Email

NYC BBJ Bronx Site Preparation

PIN: 8502021CR0001P-3P



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29	REF: Appendix D: Format and Organization for Statement of Qualifications, RFQ (Phase I) Response Table of Contents states under Tab 3, Design Philosophy and DB Management Approach that the Quality Assurance and Quality Control for Design and Construction has a limit of one (1) page. Question: To meet the evaluation criteria listed out in Section 5.8 (iv), we are requesting that NYCDDC increase the page limit for Quality Assurance and Quality Control for Design and Construction from one (1) page to four (4) pages so the Proposers will be able to deliver a comprehensive and complete response.	The page limit for Quality Control for Design and Construction will remain at one (1) page.

Requests for Information Received via Email

NYC BBJ Bronx Site Preparation

PIN: 8502021CR0001P-3P



RFI #	Question	Answer
30	<p>REF: RFQ SECTION 5 - SOQ SUBMISSION REQUIREMENTS, Paragraph 5.7 Design-Build Team Key Personnel Resumes (Tab 2): In subparagraph (c) titled Description of Key Personnel Roles, the table has a Key Personnel position of Safety Manager indicated as Item Number 6 at the top of Page 24 of the RFQ. Under the column titled "Education/Certification" it states the following: "Safety Manager must be a licensed NYC DOB Site Safety Manager with a Bachelor's degree or higher." In the next column titled "Preferred Experience" it states the following: "At least fifteen (15) years of safety work experience in similar projects. Additional consideration may be given for a CSP or CIH certification." While we certainly realize the importance of having a Site Safety Manager with a NYC DOB License, the scope of work for this project does NOT include the construction of any part of any building. This project is a site preparation contract consisting of soil and potentially rock excavation, support of excavation, and utility relocations. All of this preparatory work is required for future building(s) which is to be constructed under a separate contract. So, it does not seem appropriate to require that the Site Safety Manager with a NYC DOB License for this contract. Also, at this time there are a very limited number of available Site Safety Managers who have a NYC DOB License, and with the numerous construction accidents that have occurred on building superstructure construction projects throughout NYC, and the associated lawsuits which have included alleged criminal charges against the NYC DOB Licensed Site Safety Managers, these limited available NYC DOB Licensed Site Safety Managers are not interested in providing their services for this project.</p> <p>Question: As it does not seem appropriate for this site preparation contract to require that the Site Safety Manager have a NYC DOB License, and due the limited number of Site Safety Managers with a NYC DOB License that are available and would want to be a part of this contract, would the NYCDDC please consider removing the NYC DOB License requirement for the Site Safety Manager for this contract?</p>	Please see Addendum 2.

Requests for Information Received via Email

NYC BBJ Bronx Site Preparation

PIN: 8502021CR0001P-3P



RFI #	Question	Answer
31	<p>REF: SOQ Section 5.7, Paragraph (c) Description of Key Personnel Roles, Appendix E-9 Prior Experience Working Together Form, & Appendix E-12 Resume Compliance Matrix: The list of Key Personnel provided on the Prior Experience Working Together Form and the Resume Compliance Matrix form are consistent with each other, but they do NOT match the list provided in the table in Section 5.7 Paragraph (c) which provides qualifications requirements and preferred experience for the required key personnel positions. Question: Can NYCDDC please clarify this inconsistency and provide revised forms or a revised list of key personnel roles in the table in Section 5.7, paragraph (c)?</p>	<p>Please see Addendum 2.</p>
32	<p>REF: SOQ Section 5.5, Paragraph (a) Submission Requirements, Subparagraph (x) Teaming Agreement: Subparagraph (x) states, "Teaming Agreement. A teaming agreement is an arrangement between two or more Persons to perform on a specific contract. (See also, e.g., AIA Form C102-2015, DBIA Form 580). Provide a description of the Proposer's teaming agreement or, at minimum, the Proposer's letter of intent to team. Provide information that is similar to that of the AIA-AGC Design-Build Teaming Checklist or the DBIA Teaming Checklist. A Proposer may use the teaming agreements or other agreements that are specifically developed for its DB Team. Include the Major Participants, key trade partners, and other key Subcontractors or key trade Subcontractors in the teaming agreement." Question: If at the time of submission the Proposer has a fully executed Teaming Agreement in place with a subcontractor or subconsultant following the Proposer's approved corporate Teaming Agreement template which considers design-build best practices, is it acceptable to NYCDDC for the Proposer to include this fully executed agreement in lieu of a Teaming Checklist, or DBIA Form 580?</p>	<p>A Proposer may provide the teaming agreements or other agreements that are specifically developed for its DB Team.</p>
33	<p>We would like to know how to go about scheduling a site visit of the project location?</p>	<p>Please email NYCBBJ@ddc.nyc.gov to request a site visit with the subject: "Site Visit - NYCBBJ Bronx Site Prep". The email request should contain the following information: Company Name, Attendee First & Last Name, Attendee Phone</p>

Requests for Information Received via Email

NYC BBJ Bronx Site Preparation

PIN: 8502021CR0001P-3P



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34	<p>We attempted to download a copy of the City Environmental Quality Review documents as also delineated in paragraph 1.8 but were unable to get the link to work:</p> <p>To view copies of BBJ's City Environmental Quality Review documents, including the Final Scope of Work and the Final Environmental Impact Statement, please visit: https://a002-ceqraccess.nyc.gov/ceqr/ProjectInformation/ProjectDetail/13546-18DOC001Y#b</p>	Please see Addendum 2.
35	After attending the meeting today we would like to respectfully inquire if confidential RFI's are being accepted at this time during the RFQ stage.	The RFI period closed on November 25, 2020.
36	when beginning to fill out E-12 Resume Compliance form – the form is asking if a person is a NY Licensed Architect for the Designer of Record – we believe the form should be Engineer of Record and is the person a NY Professional Engineer. Are we misunderstanding this form?	Please see Addendum 2.
37	Due to the increased uncertainty regarding COVID our office teams will be spreading out and may be working remotely. As a result, we are asking if it is acceptable to include PDF's of electronic signatures (e.g. DocuSign) in our submission in lieu of the wet ink signatures on the PDF's?	Electronic signatures and notarization are acceptable. Scanned or digitally applied signatures are acceptable.
38	Please let us know if the SOQ due date is going to be extended beyond Dec. 15th.	The SOQ submission date will be extended two weeks until December 29, 2020.
39	The Key Personnel titles listed on page 22 of the RFQ, differ from the titles listed in Appendix D, Format and Organization for Statement of Qualifications, Tab 2. Can you please clarify which key titles require a resume, and the page limit for Tab 2?	Please see Addendum 2.

Requests for Information Received via Email

NYC BBJ Bronx Site Preparation

PIN: 8502021CR0001P-3P



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40	<p><u>REF: RFQ, APPENDIX E: SOQ FORMS, Appendix E-10: Prior Relevancy Form:</u> This form has a section on top where it states the following: "<i>Project 1 Title, Location, Client</i>" and this is for each of the five projects the Design-Builder plans to provide in their proposal. We believe the intent is to replace the words on top with the actual project specific information requested (i.e. Project Title, Project Location and Client). <u>Question:</u> May the Proposer be allowed to type over the current verbiage and/or edit the current PDF to be able to fit the information in the BOX or can NYCDDC please provide the proposers with an editable version of the form?</p>	<p>The attributes provided are examples based on the desirable experience of the RFQ. This form may be recreated.</p>
41	<p><u>REF: Section 5 SOQ SUBMISSION REQUIREMENTS, Paragraph 5.5 - Fundamental Qualifications (Tab 0 - Pass/Fail), Subparagraph 5.5 (a), (iv):</u> This subparagraph titled Construction Employment Report states in part the following: "<i>Complete the Employment Report Form and upload to the EEO Section of PASSPort by the SOQ Due Date.</i>" This form is accessed by clicking on the link provided within the SOQ, and it requires that the Proposers attach various documentation for various company policies and procedures, such as Health Benefit Coverage/Description(s), Employee Policy/Handbook, Pension Plan of 401K coverage/description and many more. <u>Question:</u> Are we correct to assume we have to combine the required attachments into the Form to create one complete PDF to be uploaded into the EEO Section of the Proposer's PASSPort Vendor Profile?</p>	<p>Yes, please upload one combined PDF containing the form and any required attachments.</p>

Requests for Information Received via Email

NYC BBJ Bronx Site Preparation

PIN: 8502021CR0001P-3P



RFI #	Question	Answer
42	<p><u>REF: APPENDIX E: SOQ FORMS, Appendix E-1: Construction Employment Report: The Instructions Sheet for this form explains "Where to submit the Construction Employment Report". by stating that "The Construction Employment Report must be uploaded to the EEO section of the Proposer's PASSPort Vendor Profile." When accessing PASSPort and going to upload into that specific section, you must fill in a "Document Type" from a drop down menu containing the following three options:</u></p> <p><u>(1) Equal Opportunity Document (EEO) / DLS Report,</u></p> <p><u>(2) Equal Opportunity Document (EEO) / Compliance Letter, or</u></p> <p><u>(3) Equal Opportunity Document (EEO) / Exemption.</u></p> <p><u>Question: Are we correct to assume that with no drop down option specifically designated for "Construction Employment Report" that the Proposers should select the next best option being (1) Equal Opportunity Document (EEO) / DLS Report when uploading?</u></p>	<p>Yes, please select Equal Opportunity Document (EEO) / DLS Report when uploading.</p>
43	<p><u>REF: APPENDIX E: SOQ FORMS, Appendix E-1: Construction Employment Report: The Instructions Sheet for this Construction Employment Report form is where the Proposers obtain the Construction Employment Report Form and instructions on how to fill out the Form. Question #14(d) on the Form is asking for the "Contract Registration Number (CT#)" and in the Construction Employment Report Instructions obtained through the site as well</u></p> <p><u>(https://www1.nyc.gov/assets/sbs/downloads/pdf/businesses/DLS_Cons_Employ_Rpt_Inst.pdf) it states that "the Contract Registration ID Number (CT#) can be obtained from the City agency" although it is not found in the SOQ Document. Question: Can the Proposers assume that the Contract Registration Number (CT#) has not as yet been established by NYCDDC, therefore the Proposers are to note that as their response to this question?</u></p>	<p>Please write TBD in field 14(d).</p>

Requests for Information Received via Email

NYC BBJ Bronx Site Preparation

PIN: 8502021CR0001P-3P



RFI #	Question	Answer
44	<p><u>REF: APPENDIX E: SOQ FORMS, Appendix E-1: Construction Employment Report:</u> The Instructions Sheet for this Construction Employment Report form is where the Proposers obtain the Construction Employment Report Form and instructions on how to fill out the Form. Within the Form is FORM C: Current Workforce that needs to be completed by the Proposers. The Instructions states: "<i>For each trade currently engaged by your company for all work performed in NYC, enter the current workforce for Males and Females by trade classification in the charts provided.</i>" There are currently only two pages devoted to FORM C (pages 10 and 11) within the Form. <u>Question:</u> With each page being for a specific trade, are we correct to assume the Proposers are allowed to duplicate page 11 as many times as needed to include all of the trades that are currently employed on NYC projects by the Proposers?</p>	Page 11 may be duplicated.
45	please confirm that only the 7 key personnel resumes are required as part of the submission.	Key Personnel identified in the RFQ are the only resumes required as part of the SOQ submission.
46	In the submission requirements it states to provide resumes for each of the positions listed on the Key Personnel Chart on pages 22--24. The page limit for that section of the submission is a max of 9 pages, however there are 7 key personnel resume pages, 2 pages for the team introduction and org chart, and 1 page for the Resume Compliance Matrix. That would be a total of 10 pages. Please confirm 10 pages is acceptable.	Please see Addendum 2.
47	Will more than 5 projects in the Project Evaluation Form be accepted?	No.