

**Questions**

**Answers**

1	<p>RFQ Part B-2: SOQ Submittal Requirements, K. M/WBE Program Experience and M/WBE Approach (Tab 5), i. M/WBE Program Experience Form states: "Provide a completed M/WBE Program Experience Form, included with Exhibit E, for each Principal Participant, Builder and Designer, reflecting record of compliance with M/WBE requirements in their contracts for the past five (5) years." Previous NYCDDC Design-Build RFQs have removed this requirement for the Designer. Can NYCDDC please confirm the M/WBE Program Experience Form is required from the Designer for this SOQ submission?</p>	<p>Yes, the Designer is required to submit the M/WBE Program Experience form with the SOQ.</p>
2	<p>RFQ Part B-2: SOQ Submittal Requirements, J. Project Experience and Past Performance (Tab 4), vi. Owner Evaluations states: "For each reference project included in Tab 4, Proposers may include a final or most recent performance evaluation on the owners (or client's) official form." However, Owner Evaluations are not included in the SOQ Checklist provided in Part B-4: SOQ Checklist and Page Count, A. Document 1: SOQ. Can NYCDDC please confirm where in the submission Owner Evaluations should be located, and provide any page count limitations?</p>	<p>Owner Evaluations are optional and may be included in Tab 4 with no page count limitations. The RFQ will be revised accordingly.</p>
3	<p>RFQ Part B-2: SOQ Submittal Requirements, J. Project Experience and Past Performance (Tab 4), vi. Owner Evaluations states: "For each reference project included in Tab 4, Proposers may include a final or most recent performance evaluation on the owners (or client's) official form." Are we correct to assume inclusion of Owner Evaluations is optional and not required in the SOQ submission?</p>	<p>Yes, inclusion of Owner Evaluations is optional and not required in the SOQ Submission.</p>
4	<p>RFQ Part B-2: SOQ Submittal Requirements, J. Project Experience and Past Performance (Tab 4), iv. Reference Project Relevancy Form states: ""Provide a completed Reference Project Relevancy Form, included with Exhibit E, which should demonstrate the extent to which the reference projects included in the submission satisfy the "Required Experience" and/or "Desirable Experience" criteria."" However, Reference Project Relevancy Form is not included in Exhibit E nor in the SOQ Checklist provided in Part B-4: SOQ Checklist and Page Count, A. Document 1: SOQ. Can NYCDDC please (1) provide this form, (2) confirm where in the submission the Reference Project Relevancy Form should be located, and (3) provide any page count limitations?</p>	<p>Reference Project Form is not required. The RFQ will be revised accordingly.</p>
5	<p>RFQ Part B-2: SOQ Submittal Requirements, I. Key Personnel and Team Organization (Tab 3), v. Identification of Personnel, 9. Design Senior Civil Engineer states: "qualified for ASCE grade." However, no specific grade is specified. Can NYCDDC please confirm which ASCE grade is required for the Design Senior Civil Engineer position?</p>	<p>ASCE Grade V is required for Design Senior Civil Engineer. The RFQ will be revised accordingly</p>
6	<p>RFQ Part B-2: SOQ Submittal Requirements, i. Key Personnel and Team Organization (Tab 3), v. Identification of Personnel, 6. Conceptual Estimator minimum qualification requirements includes "Certified CCEA". Will NYCDDC change this requirement to preferred rather than a minimum qualification requirement?</p>	<p>Certified CCEA is the minimum qualification requirement.</p>
7	<p>When will this presentation be shared ?</p>	<p>The presentation has been posted to the website.</p>

8	How will private utility relocations be handled and paid?	DDC intends to fund private utility work through a fixed sum allowance and a NYC utility price list schedule. The final design will be coordinated with the private utilities. A preliminary list of the involved private utility work items will be shared with the Design-Builder at the RFP phase.
9	Will Joint Bid be used?	Yes. The latest version of JB will be utilized and shared at the RFP phase.
10	Is the Conceptual Estimator key role person supposed to be working on the RFP phase and/ or during the construction phase after receiving the Notice of Award? If conceptual estimator is required to work on the project during the construction phase, please elaborate specifically his or her responsibilities and what percentage of his or her time will need to be spent on the project after receiving the Notice of Award.	The Conceptual Estimator is a key role person, as DDC wants to know the experience and expertise of the Conceptual Estimator working on the Design-Build project. They could be utilized within all the phases of the Design-Build project, as necessary. However, a Conceptual Estimator would most likely be active early within the project's design development and coordination. If a Conceptual Estimator is used during the Construction phases, presumably there would be unforeseen work encountered. The estimator would be expected to generate the quantity and the cost estimate for change orders.
11	Should the forms in the Fundamental Qualifications section be completed by both the designer and the builder?	The forms are to be completed by a Proposer, as that term is defined in Section 10 of the RFQ. If the Proposer is a partnership, joint venture, or LLC, these forms must be completed by any general partner of any member of the partnership, joint venture or LLC.
12	Is there any consideration to extend the question period?	Not at this time.
13	Would companies that are not selected receive feed back as to why they were not selected?	Yes, debriefings can be requested.
14	Does the Conceptual Estimator need to have a CCEA certification, as mentioned in the minimum requirements, or can it be a relevant certification that supersedes it? In other words, is it a MINIMUM requirement or a specific requirement?	The CCEA certification is the minimum requirement.
15	Will there be a stipend provided to the two shortlisted firms that do not get the award? What is the anticipated amount?	There is no stipend for this project.
16	On 41st Street and Lexington, why is the southeast corner included in the scope only? when Northeast corner is in same condition.	The City has opted to not include it within the scope of the project.
17	Can the Construction Project Manager be the same as the Design-Build Project Manager if they can meet both of the qualifications?	While it is possible, a description of why this is the best option for the Design Build Team would required to justify why this would be a benefit for the project. We recommend that these two roles are seperated.
18	Will the DDC's M/WBE team be able to assist bidders in outreach & finding qualified subcontractors for this limited scope of work?	The ODIR team in coordination with the SBS will provide assistance to the bidders when formal requests are submitted.
19	Are we allowed to submit ongoing projects that we have not completed yet?	Yes.

20	<p>During the Pre-Submission Conference, DDC Design made reference to private utility interferences being handled through a "JB 4.0" mechanism. Please provide clarification regarding: a. the specification that governs the application of JB 4.0; b. the specific items that are being provided; c. are the private utility companies responsible for the development and provision for a scope of work as they are in typical JB projects? d. the format of JB 4.0 for example, will the proposer be providing the unit prices, or are they provided to the proposer? If provided to the proposer, are they to provide a factor similar to single multiplier JB contracts?</p>	<p>Information regarding work in connection with private utility interferences, including compensation, will be provided in the RFP.</p>
21	<p>During the Pre-submission conference, a question was posited regarding the treatment of private utilities. DDC Design stated that the DB Proposer will be expected to coordinate with the private utility companies during the design phase, "as is done on current projects." Please clarify the following: a. is the cost for these coordination efforts going to be compensated by the City through the RFP, or is this coordination a matter of adjustment between the DB Proposer and the private utility companies? b. how are pre-design private utility accommodation requests handled in this DB format? Are the private utilities responsible for the additional costs associated with their accommodation requests (i.e. additional cost for a Type 3 catch basin)? If so, to whom are they responsible?</p>	<p>Information regarding work in connection with private utility interferences, including compensation, will be provided in the RFP.</p>
22	<p>In exhibit D, Section E of the RFQ, there is reference to "Hazardous Materials". Will Phase I and Phase II environmental assessments be provided by the DDC at the time of the RFP issuance, or is the DB proposer expected to conduct this as part of the RFP?</p>	<p>Environmental assessments will be provided in the RFP.</p>
23	<p>The RFQ requires the proposed Conceptual Estimator to have a Certified Cost Estimator/Analyst (CCEA) certification. To qualify for the for CCEA certification the candidate needs to have 5 years of relevant cost-related experience and successfully pass Part I and II of the CCEA exam administered by the International Cost Estimating and Analysis Association (ACEEA). Based on our research, most of the cost estimators in the NY Metro region currently do not have this certification. Therefore, we believe this minimum certification requirement will severely limit competition. We request that the NYCDDC should allow as equivalent, substitution of CCEA certification with a minimum 10 or 15 years of demonstrated work experience in construction cost estimation for infrastructure projects. Some of the Exhibit Forms are hard to work with in PDF, could we convert or recreate the form to Word without altering?</p>	<p>CCEA certification is the minimum requirement for this contract.</p>
24	<p>RFQ Part B-2: SOQ Submittal Requirements, I. Key Personnel and Team Organization (Tab 3), v. Identification of Personnel, 6. Conceptual Estimator minimum qualification requirements includes "Certified CCEA." Will NYCDDC accept CPE and CPESC certifications in lieu of CCEA certification?</p>	<p>CCEA certification is the minimum requirement for this contract.</p>
25	<p>Please confirm that DB team is to provide Resident Engineering and Inspection services for all DOT/DEP work. Furthermore, is there any scope for third party special inspection?</p>	<p>QA and QC is the responsibility of the Design-Builder. The City reserves the right to perform additional QA, if determined necessary.</p>

26	Will approval for schematic geometric design, traffic design, lighting design, etc. be provided by DDC during the RFP process?	No. Approvals for schematic geometric design, traffic design, lighting design, etc. would occur during the design phase, post-registration of the Design Build Contract. Obtaining approvals are the responsibility of the Design-Builders.
27	What do you anticipate will be the insurance requirements for this project? Will railroad protective coverage or builders risk be required?	All insurance requirements will be included in the RFP.
28	Would an AACE International Certified Cost Professional (CCP), which requires more years' experience and industry related degree (i.e. more stringent requirements) be acceptable to fulfill the requirements of ICEAA's CCEA requirement for the Conceptual Cost Estimator? Or does the RFQ specifically require the Conceptual Cost Estimator must have the CCEA requirement.	CCEA certification is the minimum requirement for this contract.
29	For the title Site Safety Manager is the requirement that the individual must have a "Site Safety Management Certification" as defined by the Department of Buildings or does this requirement refer to something else? The SSM as defined by the Department of Buildings is heavily skewed towards vertical construction, and this project scope is very much horizontal construction and subsurface utilities. So the requirement does not seem consistent with the scope of work.	The reference on page 41 does not refer to DOB's certification. CSP (Certified Safety Professional) is the required certification for this project. "Site Safety Manager" is the job title. The RFQ will be revised accordingly.
30	Page 42, section ii (1) say "The Proposer must include 3 Reference Projects", however the Reference Project Form (Exhibit E-11) seems to be setup for up to five (5) projects. So can we assume "must" on page 42, section ii(1) refers to a minimum of 3 projects and we can submit up to five (5) reference projects consistent with the form? Considering the scope of work has many important elements (DB experience, Utility work, MTA coordination, ADA Design/construction, detailed MPT, community engagement, etc.) five projects would allow us to showcase the full spectrum of our design-build teams experience as it relates to the scope.	Minimum is to list three projects, the maximum is five. The RFQ will be revised accordingly.
31	There is not a specific mention in the RFP regarding REI and Inspection Services. Is it anticipated that DDC will bring an REI Team, on under a separate contract, or should our proposed approach account for bringing on our own REI Team for independent inspection of the work?	QA/QC for both Design and Construction are the responsibility of the Design Builder.
32	Conceptual Estimator P6 requirement – Heavy Bid Software is the industry standard for infrastructure estimating. Capabilities include exporting the estimate into a cost loaded Primavera P6 schedule. Does this satisfy the "5+ years estimating in a P6 platform" requirement?	Yes.

<p>33</p>	<p>Is the M/WBE participation approach required for both the designer and contractor or just the contractor?</p>	<p>If the question is asking about the MWBE Program Experience Form, then each Principal Participant, as well as the Designer and Builder, are required to submit the M/WBE Program Experience Form. With respect to the M/WBE approach, the Proposer must provide a description of the Proposer's anticipated approach to partnering and subcontracting with M/WBE's to meet the anticipated M/WBE goals for both design and construction, including strategies to attract and engage the M/WBE community throughout the Project early in the proposal and design processes. See Exhibit B-2 of the RFQ.</p>
<p>34</p>	<p>Are we allowed to use a resume that was previously used on the submission for the HWP20MXQC (Installation of Non-Standard Pedestrian Ramps and Curb Ramps in the Boroughs of Manhattan, Queens and Bronx) , even though we had committed the use of 100% of the time of the person in question. Our rationale is that, we would only need to replace that person in case we qualify for and subsequently get awarded both projects ( HWMMLEXAV &amp; HWP20MXQC)</p>	<p>Yes, however, if selected for both short lists, the selected Proposer may have to replace the key personnel on one project with DDC's permission, and that replacement may require re-evaluation of portions of the Proposal.</p>