

**P-217SCRC - Q&A**

	<b><u>Question</u></b>	<b><u>Responses</u></b>
1	Part B-3 RFP Look-a-head stipulates that bridging documents will not be provided with the RFP and that the Stipend is between \$160,000 and \$170,000. Suggest that you reconsider as, in our estimation, the Stipend is wholly insufficient to cover the costs to prepare Design Documents sufficient to meet RFP requirements and expectations and also that can be priced. This is cost prohibitive and will likely preclude many companies from bidding. It amounts to .125% of the value of the bid and we ask that you reconsider and increase the Stipend to \$500,000 in order to get the best pool of bidders.	The stipend will not be increased for this project.
2	Pertaining to the Shirley Chisolm Recreational Center RFQ -FMS-ID P-217SCRC, I have the following question: 1. In Exhibit C, under article 1- Summary of Project Information and Requirements, it states that the Preliminary Project Budget is 130,000,000 to 135,000,000. In article 2 - Project Description, under Section B, it states "the project will include construction of a new recreational center of approximately 65,000 SF to house programming for all ages, including multipurpose rooms and community activity spaces, a gymnasium, walking track, indoor swimming pool, fitness and weight training rooms, teaching kitchen and media room." Our question: Is the entire project only 65,000 SF? It appears the SF is quite small given the project budget, so we would like some further clarification to the total project square footage.	The project size and budget is accurately included in the RFQ.
3	It is our understanding, that the Draft of the design build agreement is only being issued at RFP stage. We would like to request it be made available at SOQ stage instead. Please advise.	The Draft of the DBA will only be issued at the RFP stage.
4	Please confirm no bid bond is required at SOQ stage.	No bid bond is required at SOQ stage.
5	Regarding P-217SCRRRC Shirley Chisholm Recreation Center RFQ, and also in reference to PPB 2-07, are firms—other subconsultants, such as other architects, engineers, consultants—who are listed as Conflicts of Interest on other RFQs (such as SI North Shore Recreation Center) but not listed here, also precluded or prohibited from joining teams submitting to this RFQ?	All precluded firms are listed in Exhibit C of the specific project RFQ. Preclusions from other RFQ's do no apply and should not be considered when responding to this specific RFQ.
6	As I understand it the project is approx 65,000 GSF, and the budget is stated is 130-135 M. Is this correct?	Correct
7	Is the area of the facility, 65,000 sf, a net program area or a gross area?	Estimated Gross
8	What legal structure is required of the architect / designer and the contractor for submission at the RFQ stage?	Please refer to the RFQ Exhibit B, Part B-2 G vii
9	Can you provide a brief description of the bonding requirments for the work?	Please refer to the RFQ Exhibit B, Part B-2 G vi
10	For the MWBE experience, will prior DBE projects be acceptable?	Yes

11	Can you expand the number of pages for the 'Team Introduction and Organization Chart' (Tab 3) section from just one (1) page?	Yes. Will allow 2 pages.
12	I run an LGBTBE. NYC SBS allowed certified LGBTBEs to get MBE status in January through reciprocity, but the process hasn't been fully started yet. Can a certified LGBTBE be considered an MBE for this RFQ?	A business classified as LGBT can apply for M/WBE certification if the business and owner(s) meet the eligibility requirements listed in the following link- ( <a href="https://www1.nyc.gov/nycbusiness/description/minority-and-womenowned-business-enterprise-certification-program-mwbe">https://www1.nyc.gov/nycbusiness/description/minority-and-womenowned-business-enterprise-certification-program-mwbe</a> )
13	Please confirm that the Sustainability Consultant and the Landscape Architect firms cannot participate on two different D-B teams, even if they assign distinct personnel for each?	The same firm may provide Key Personnel to multiple teams as long as they are different individuals.
14	Can one firm that does not qualify as a Major Participant provide a Key Personnel position to more than one team as long as it is not the same individual on multiple teams. Does this include subconsultants who have been retained by primes you mention as Conflicts of Interest?	Yes, the same firm may provide Key Personnel to multiple teams as long as they are different individuals.
15	Can a MBE firm be on multi teams?	Yes, as long as they are not a Major Participant.
16	In reference to PPB 2-07, are firms—other subconsultants, such as other architects, engineers, consultants—who are listed as Conflicts of Interest on other RFQs (such as SI North Shore Recreation Center) but not listed here, also precluded or prohibited from joining teams submitting to this RFQ	Only firms named in the RFQ for this specific project are precluded.
17	The North Shore and Shirley Chisholm opportunities have similar programs and are similar sizes. However there is a significant difference in their budgets. Are you able to share what is driving this difference?	The project requirements for these projects are different.
18	Is the full Stipend available for the 2 non successful Proposers?	The full stipend is available to unsuccessful Proposers.
19	The project schedule shows Shortlist draft RFP issues on 8/5/21 and notice to proceed not until 6/22. Does this imply a 10 month competition stage? Can you describe the intended process and number of CDM's and stake holder engagements.	The competition stage/In Market stage will not be ten months. The number of CDMs will be determined in market.
20	It was mentioned that teams that do not have working experience together are not precluded from submitting provided they indicate their teaming rationale. Will a team with a "sufficient" rationale still be ranked lower than a team with combined working experience?	Proposers with teams who have worked together and those who have not will be expected to provide rationale for teaming decisions and will be evaluated based on the same criteria set forth by the RFQ.
21	Given the overlapping selection timeline for the Shirley Chisolm Recreation Center and the Staten Island North Shore Recreation Center, does the DDC encourage or discourage firms to pursue both projects?	Proposers are not discouraged from submitting SOQs for both projects.. However, Proposers must show capacity to perform both projects if they submit SOQs for both, in the event they are short-listed for and/or awarded both projects.
22	Are the consultants that developed the OMB CPSD study prior to the most recent study by the firms explicitly listed in the RFQ as precluded also precluded even though they are not named in the RFQ.	Only firms named in the RFQ are precluded.

23	Can you please detail why the firms listed on page 3 of the RFP are excluded from participating? Were they involved in prior phases of planning for this project?	Firms listed on page 3 of RFQ are involved with the creation of procurement documentation and are therefore conflicted from participating on a DB Team for the project.
24	What firms are on the Owner's Rep team?	Ove Arup & Partners, PMA Consultants, Toscano Clements Taylor, Stellar Services, and Zubatkin Owner Representation.
25	Thanks you, as a follow up to "in Market" question, some high level schedule of this phase will be very useful.	Active in-market period is anticipated to be about 6 months, with RFP's due mid-December, and identification of selected proposer expected early February. Award would follow mid-April.
26	Exhibit E-12, M/WBE Program Experience Form, Table 1 asks for the "final or current Utilization Report." Can you please clarify what this is, as the table will already provide the current of final percentages. Can you please provide an example of what DDC's Utilization Report looks like?	There is no specific template for the utilization report. Proposers can provide as examples, the payment information for submitted projects- this can be in spreadsheet format or a template that has been previously used or developed to track payments.
27	Slide 46 (SOQ Requirements—Tab 4) listed Owner Evaluations as a requirement, however this does not appear on the Checklist on p. 21 of the RFP. Additionally, the Owner Evaluation form is not included as an Exhibit in the RFP. Please clarify if the Owner Evaluation is required for this RFP.	Slide 46 was revised to note Owner's Evaluations are optional.
28	Please confirm that DBE (Disadvantaged Business Enterprise) projects can be submitted as part of our team's M/WBE Program Experience under Tab 5.	DBE projects can be submitted on the M/WBE Program Experience form.
29	Please confirm the Project ID that is to be displayed on the cover page of the SOQ, as well as in the digital file name is "P-217SCRC". If that is not the correct Project ID, please provide.	This is the correct FMS ID for the Project.
30	Are any key subcontractors' information required for the SOQ submission?	Only Personnel included Exhibit B-2 are required in SOQ .
31	Should any key subcontractors be included on the org chart? If so, should they be identified by company name at this time or just trade?	Only Key Personnel are required in the Org. Chart.
32	Is there an advantage to identifying any additional key design team subconsultants such as a pool consultant or other in the SOQ stage?	The SOQ evaluation will be based on Key Personnel; there is no advantage or requirement for providing additional personnel at this step.
33	Under Other Personnel on page 13 of Exhibit B: Does N/A mean do not provide other personnel in SOQ, or does it mean it is up to the discretion of the proposed?	N/A means no additional personnel beyond the required Key Personnel is required for evaluation at this step.
34	For a team with two Principal Participants, which forms in Tab 1 "Fundamental Qualifications" must be submitted by both firms, and which are submitted only once?	The forms are to be completed by a Proposer, as that term is defined in Section 10 of the RFQ. If the Proposer is a partnership, joint venture, or LLC, these forms must be completed by any general partner of any member of the partnership, joint venture or LLC.

35	In Part B-2, Section J. ii (1), it's written, "The reference projects should collectively represent the work of the DB team members, including the work of the Designer and the work of the Builder." Can a reference project be one that did not involve the Designer or the Builder, but completed by another Key Personnel, such as a Sustainability Specialist?	Yes.
36	Conflicts Between DB Teams: Does Major Participant and/or Key Personnel signify a company or an individual? I.e., can the same firm provide a Landscape Architect (Individual 1) to one DB Team and a second Landscape Architect (Individual 2) to a separate DB team?	Key Personnel are individuals, not companies. Major Participants cannot be on multiple SOQ's. However, if a non-major participant is providing Key Personnel, they may submit different Key Personnel to separate SOQ's.
37	Project Experience & Past Performance: Can the DDC confirm the owner evaluations must reflect the work from specific members of the DB Team? I.e., if a company has completed a project in the past that meets many of the required and/or desired project experience qualifications, but the team members that were involved on the project are no longer with the company, would the DDC find value in both the completed project and owner evaluation understanding it's not reflective of the DB Team members involved in this SOQ?	Owner evaluations are optional.
38	Project Experience & Past Performance: Relative to the 4-6 projects the design-build team will individually reference in our SOQ (with the inclusion of owner evaluations for each project), would the DDC find value in reviewing additional, similar projects our companies have completed? We are asking this question specific to the fact we can demonstrate experience building multiple recreational-related centers outside of New York City. We believe it's beneficial to provide the DDC with supplementary material that showcases our experience and knowledge constructing these facilities (and those that are similar) throughout the Northeast. We can include/reference these projects as thumbnails as to not add many more pages to our submission.	Evaluations will be based on the 4-6 required reference projects only; however additional projects may be provided on forms E-9 and E-11.
39	Is doing business data form required part of SOQ or separate doc (page 6 lists it as a deliverable in SOQ, but checklist lists it separate)	Please refer to the RFQ Exhibit B, Part B-2 B i
40	What time is the RFQ response due?	The SOQs are due at 4 pm. DDC will issue an addendum
41	On Page 3 of Exhibit C – Please advise on the anticipated date the RFP response will be due	RFP Response is anticipated for end of year ( December 2021).
42	What level of design documents will be required to be submitted as part of the RFP response?	Please refer to the RFQ Exhibit B, Part B-3 C

43	It would be extremely useful if the DDC could provide an indication of the date within the "in-market" period that the final design and pricing submission will be due for DDC to begin its final evaluation process. It will be essential to evaluating level of resource required for the proposal. Will the DDC provide the expected timeframe please?	RFP Response is anticipated for end of year ( December 2021).
44	The Preliminary Project Budget for the Shirley Chisholm Recreation Center is listed in the RFP as \$130M-\$145M for an approx. 65,000-sf facility. The DDC also recently released the RFP for the Staten Island North Shore Recreation Center, which lists a Preliminary Project Budget of \$85M - \$88M for an approx. 65,000-sf facility. What is the reason for the budget discrepancy between the two projects?	The project requirements for these projects are different.
45	Given the overlapping selection timeline for the Shirley Chisolm Recreation Center and the Staten Island North Shore Recreation Center, does the DDC encourage or discourage firms to pursue both projects? Are more recreational centers planned for additional boroughs, and are you able to share the anticipated release for those RFPs?	Proposers are not discouraged from submitting SOQs for both projects.. However, Proposers must show capacity to perform both projects if they submit SOQs for both, in the event they are short-listed for and/or awarded both projects.
46	Are shortlisted firms precluded from participating in future Recreation Center RFPs?	No.
47	Understanding that additional consultants will be added at the RFP stage, may teams still include additional consultants outside of the "Required Personnel Titles," at the RFQ stage? Or would this disqualify the team?	Additional consultants beyond Key Personnel are not required at the RFQ step; teams will not be disqualified for including additional consultants in the SOQ. The evaluation of the SOQ will consider Key Personnel only.
48	Can you please detail why the firms listed on page 3 of the RFP are excluded from participating? Were they involved in prior phases of planning for this project and if so, will they continue to be involved in this project?	Firms listed on page 3 of RFQ are involved with the creation of procurement documentation and are therefore conflicted from participating on a DB Team for the project.
49	Exhibits E-9 and E-11 allow for additional projects, up to a total of 15 projects, to be included. Are these additional projects scored in the evaluation process? Where in the submission can additional information on these projects be included?	Only the 4-6 project Required Experience Projects summarized in Exhibit B-2 will be evaluated.
50	Exhibit E-12, M/WBE Program Experience Form, Table 1, asks for the "final or current Utilization Report." Can you please clarify what this is and how it is different from the table, which will already provide the current or final percentages? Can you please provide an example of what DDC's Utilization Report looks like? If a Utilization Report does not exist for a project in Table 1, are the percentages provided in the table considered sufficient information?	There is no specific template for the utilization report. Proposers can provide as examples, the payment information for submitted projects- this can be in spreadsheet format or a template that has been previously used or developed to track payments.

51	Exhibit E-12, M/WBE Program Experience Form: What is the difference between Table 2 and Table 3? For example, it is unclear how an “outreach effort or event” (Table 2) may be distinct from an “effective technique... to creatively and proactively solicit M/WBEs” (Table 3).	Table 2 is a record of outreach efforts to include the M/WBE community and Table 3 is a record of the firm's solicitation of M/WBE vendors for projects listed in Table 1.
52	Do both Builder and Designer need to complete the Doing Business Data and Iran Divestment Act Forms?	Only the Proposer needs to complete the Doing Business Data and Iran Divestment Act Forms unless submitted as legally formed JV
53	Please confirm that firms do not need to be exclusive to one team, however specific personnel (for example, the individual Landscape Architect and Sustainability Specialist) must be exclusive to one team.	Please refer to the RFQ General Instructions Part 3.1 B
54	What is the digital submission file size limit (in MB)?	Please refer to Exhibit B, Part B-1 A
55	During the subcontractor bidding stage, will there be any restrictions on the bid process or subcontractor choice by the cm implemented?	There is no construction manager. The Design Builder is not restricted in its choice or procurement methodology except as set forth in the RFP.
56	Are there any use restrictions on this site that would trigger a ULURP process or Mayoral Override?	No ULURP Required
58	Is this site Parking Exempt?	Yes
59	The anticipated building site is noted to be on the southern portion of the playground. Does the DDC anticipate subdividing the lot for the new building? Is the DDC open to alternate building site locations on this lot?	No, DDC does not anticipate subdividing. No, alternate locations will not be accepted.
60	Are all program elements for the building required to be enclosed? Is there any latitude for indoor/outdoor program?	Parameters for program will be developed in the RFP and provided to shortlisted proposers
61	Is there a preferred list of prequalified trade contractors available to bidders?	No.
62	Please confirm which area(s) of the current site will remain open/operational during construction.	Parameters for site access and continued operations during construction will be developed in the RFP and provided to shortlisted proposers
63	There is a draft RFP scheduled for release on 8/5/21, with Contract award in May of 2022. When will the final RFP be released and what is the schedule for submitting the final RFP response?	The Final RFP will only be issued to shortlisted firms and is anticipated in September 2021.
64	Are there any gaps between phases anticipated once the NTP is provided?	No.
65	Anticipated M/WBE goals stated as 30% for the design team. Is this in total or per discipline?	The anticipated M/WBE goals are 30% of the total design work and 30% of the total construction work.
66	Please advise if the 30% M/WBE goals for construction are limited to trade contractors only. Please advise if M/WBE consultants for construction administration roles (eg, supportive project management to the D/B team) can also be applied to the 30% goal for construction.	M/WBE consultants for construction administration roles can be applied to the anticipated 30% M/WBE goal for construction.
67	Does local law 97 apply to this project?	Local Law 97 is applicable

68	Is there a sustainability target for the project? Net Zero Energy consumption? LEED certification, WELL certification?	Parameters for sustainability target will be developed in the RFP and provided to shortlisted proposers
69	Are the city funds anticipated for this project currently reserved? Are there any anticipated fundraising efforts for this project?	The city has allocated funding for this project. Fundraising is not required.
70	With the understanding that the full copy of the PLA will be shared with shortlisted teams, are there any terms of the PLA that can be shared with bidders at this RFQ stage of procurement?	Not at this time.
71	Please confirm that a Letter of Intent, in lieu of an actual Teaming Agreement, is acceptable to the DDC at the RFQ stage, as so stated in Exhibit B viii Teaming Agreement.	Yes, as per the RFQ Exhibit B, Part B-2 G viii
72	Can the DDC share what they view as the most recent and/or their currently used versions of the AIA-AGC Design-Build Teaming Checklist and/or the DBIA Teaming Checklist?	All required components for the SOQ are included in the RFQ.