

**HWHARPADM Pre Submission Q&A**

#	Questions	Responses
1	Confirm this Project will be a fixed price, lump sum DB Agreement and not a cost plus open book Agreement	Confirmed. Project will be a fixed price, lump sum DB agreement.
2	RFQ, Exhibit C, Part 2 – Project Overview: a) States the site for the new Facility will be appr. 63,350 sf. What is the anticipated required SF for the Admin building itself, not the footprint but the building?	The gross program area of the Admin Building is approximately 63,350 square feet.
3	RFQ, Exhibit C, Part 2 – Project Overview: b)States the Project scope is a new Admin Building and various site improvements. Will any work be required at the Main Garage Building? Does Project scope include demolition of the existing Admin building?	Work will be required in the existing garage building. The work includes: creation of a new gas monitoring room, relocation of the gas monitoring equipment from the existing gas monitoring structure, integration of new IT infrastructure throughout the building and incidental work related to other work on site (storm water, sewer, power etc.) Yes, the project scope includes demolition of the existing admin building.
4	Can you delineate the sitework versus building work from the budget on a percentage basis?	No published budget will be shared. This step is about qualifications and experience.
5	Will a fee schedule be submitted with the RFP	No.
6	What discipline should the Engineer-of-Record be? Civil, Structural, Mechanical or Electrical?	The Engineer of Record should be a Civil Engineer.
7	Can you please confirm that Design Manager, Design Lead and Architect of Record can be three separate individuals from three separate firms?	Yes, they can be three separate individuals from three separate firms.
8	Will the DBA Form of Contract be an "Open Book" or a "Fixed Price/Lump Sum"?	Fixed Price/Lump Sum
9	If our teams SOQ is not shortlisted, can we get feedback on how we scored and why were not selected?	Yes, a debriefing can be scheduled, please refer to RFQ, Section 5.1 C.
10	Could you share any more info about the expected design deliverables in Stage 2 RFP? SOQ describes specific design solutions not required, but presentation describes SD level investigations. Is this stage a design competition?	Additional design deliverable info will be provided in Stage 2. No, this stage is not a design competition but is a best value selection .

11	Is there a published budget that would show the breakout between the building work versus the civil/site work? This is an important component to some of the teams considering submitting on this RFQ.	No published budget will be shared. This step is about qualifications and experience.
12	Will project require any coordination with DEP?	Yes, project will require coordination with DEP.
13	The post short list debrief you mention in the RFQ - is that applicable to the recently issued projects in the DDC pilot program?	Yes, it is applicable to recently issued DDC DB projects.
14	Referencing the M/WBE Program Experience Form in Exhibit E, will DDC accept current projects (not completed) with MWBE goals on the form along with completed projects with MWBE goals?	Yes, we will accept current projects.
15	The contract terms indicate that the P & P bond needs to be in place on or before the DB contract agreement is signed. Since the project will involve a significant design period prior to construction will NYC DDC consider the bonding being secured at the time of the start of construction?	No, the P & P bond needs to be in place on or before the DB contract agreement is signed
16	If the Designer Team is a JV between a minority Architect and a non-minority Architect, and they are sharing the design duties, would the minority Architect share count towards the contract design MBE goal?	Yes, the portion of work performed by the M/WBE firm will be counted toward the goal.
17	Request a page extension for Tab 2 (Design Approach) from 5 pages to 7 pages.	Tab 2 (Design Approach) shall not exceed 5 pages.