

Responses to Request for Information - RFQ for P-412RWR1

ID	Request for Information	Answers
34	<p>[Internal RFI Tracking ID RWRC0007]</p> <p>Please reference Exhibit E: M/WBE Program Experience Form, and Part B-4: SOQ Checklist and Page Count:</p> <p>The SOQ Checklist for Tab 5 M/WBE Program Experience and M/WBE Approach caps the M/WBE Program Experience Form at 2 pages per project.</p> <p>As the M/WBE Program Experience Form itself is 3 pages as currently formatted, and as the form requests a final or current Utilization Report which may be multiple pages, please confirm that the 2 pages per project limit does not apply to the M/WBE Program Experience Form section.</p>	<p>This was updated in addendum 2</p>
35	<p>Please reference Part B-2: SOQ Submittal Requirements, Subsection I.e., M/WBE Program Experience Form:</p> <p>We understand that we are to include an M/WBE Program Experience Form completed by each Principal Participant. This section further states that no more than seven (7) projects shall be included.</p> <p>Please confirm that each Principal Participant may include up to seven (7) projects in their respective M/WBE Program Experience form</p>	<p>Please refer to section O. M/WBE Program Experience and M/WBE Approach. Each Principal Participant must submit the form.</p>
36	<p>Please reference Part B-4: SOQ Checklist and Page Count:</p> <p>The SOQ Checklist caps the M/WBE Approach section at a one (1) page limit.</p> <p>As this section will describe our approach to the M/WBE program for this project, a vital foundation to this project's success, and we have both graphics and narratives that outline our plan, please consider increasing the page limit for this section to four (4) pages.</p>	<p>This has been updated in addendum 3</p>
37	<p>[Internal RFI Tracking ID RWRC0007]</p> <p>Please reference Exhibit E: M/WBE Program Experience Form, and Part B-4: SOQ Checklist and Page Count:</p> <p>The SOQ Checklist for Tab 5 M/WBE Program Experience and M/WBE Approach caps the M/WBE Program Experience Form at 2 pages per project.</p> <p>As the M/WBE Program Experience Form itself is 3 pages as currently formatted, and as the form requests a final or current Utilization Report which may be multiple pages, please confirm that the 2 pages per project limit does not apply to the M/WBE Program Experience Form section.</p>	<p>Lump Sum will be the approach for this project. GMP reference will be removed in an Addendum.</p>
38	<p>In the description of Key Personnel Titles, Item 3 Design Manager, Minimum Qualification Requirements are Degree in Architecture, Engineering, Construction Management, Construction Science or other similar field. Additional Preferred Qualifications for this title includes New York Licensed Architect. Could Additional Preferred Qualifications for this title be expanded to include New York Licensed Engineer?</p>	<p>Yes. See addendum 3</p>
39	<p>Are all Major Participants required to submit the Doing Business Data Form?</p>	<p>Yes</p>
40	<p>Are all Major Participants required to submit the Financial Questionnaire?</p>	<p>Yes</p>
41	<p>In the Key Personnel Titles section of Exhibit B (page 17), the Community Engagement Specialist is listed under the subheading: "Other Personnel Title and Role". Does this mean the Community Engagement is not considered part of the Key Personnel? Are we required to submit a resume for the Community Engagement Specialist?</p>	<p>Community Engagement specialist resume is required for submission and evaluation.</p>
42	<p>On the SOQ Checklist (page 22 of Exhibit B) next to "Project Experience and Past Performance (Tab 2)", the page limit is specified as "NTE 5 pages", however, the items required for that section will easily exceed 5 pages. Can you please clarify?</p>	<p>This has been updated in addendum 1</p>

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43	Please confirm demolition and decommissioning of the existing Roy Wilkins Rec Center is not included in this project's scope.	The existing Rec Center is not part of this Project's scope.
44	Please confirm that this will not be a two-phase design build process, and that a lump sum proposal will be submitted with the RFP response.	Confirmed, this will not be a two-phase design build process, and this will be a lump sum proposal
45	L.ii.1 states "relevant experience on projects completed within the last ten (10) years or currently under construction." Can the limit be raised to 15 years?	Limit will remain at 10 years.
46	For the Pool Consultant, the RFQ states that the consultant should have "competition-level" experience. Can you please be more specific on what level of competition you mean?	The pool is to meet competition requirements for youth, high school, and college swimming competitions for qualifying times for entry to NCAA championships, high school section/district/state championships, and USA winter zones/national championships
47	The shared presentation showed a proposal order different from the RFQ during the pre-bid Zoom meeting. Please clarify the order of proposal requirements.	Please refer to RFQ and addendums for order of requirements.
48	Confirm number of pages for Financial Questionnaire (Exhibit E). Per the SOQ checklist on page 22, the page limit is 5 pages. However, there are only 3 pages included (88-90), please confirm if there are 2 pages missing.	Financial questionnaire is total of 3 pages as provided in RFQ. The checklist will be updated in the next addendum.
49	Can required forms be resized to optimize space on a 8.5x11, note information will remain the same on the pages?	Please do not resize provided forms
50	Are there minimum margin size requirements?	Standard margin or larger
51	Can the organizational chart be on an 11x17in paper?	This will be updated in the addendum.
52	What is the setback requirement from Merrick Boulevard for blast protection mentioned on p57?	Requirements for the project will be provided to Shortlist at RFP Stage.
53	Do you have geotechnical information for the intended building site? If so can you share this?	A geotechnical survey will be included in the Available Documents of the RFP for shortlisted teams
54	If a reference project is still currently under construction by SOQ submission date and LEED is not yet awarded, can we still list this project as LEED experience? The project is pursuing LEED certification, and LEED Certification is a "Required" Experience.	This can be indicated as being pursued; not yet achieved.
55	Please reference Part B-2: SOQ Submittal Requirements, Subsection N.iii., Comments on Project Information, and Part 1. Summary of Project Information and Requirements: We understand that the Preliminary Project Budget is anticipated to range between \$118,000,000 - \$122,000,000 for the total value of the Project, and that we may provide comments on Project Information relating to Project Budget. To be able to respond meaningfully to the anticipated Project Budget, please advise if the range provided includes costs borne by DDC, DPR (Parks), or others outside of the Design-Builder's purview, such as FF&E by Owner, Special Inspections, DDC and/or DPR operating expenses or consultant fees, Percent for Art, etc... so that we may understand the extent of the budget available for those expenses that fall within the Design-Builder's purview.	The DDC will hold the contract for Special Inspections and Commissioning. The Design Builder's awarded amount will be the remainder of the project costs.
56	Please confirm that if the Design Lead (Key Personnel position) is a subconsultant to the Designer (Major Participant), that they should not be listed in the Major Participant category on the DB Team Qualification Form, nor the Project Team Summary Form.	The Design Lead is a Key Personnel member of the Design-Build Team, not a subconsultant. A Major Participant is an entity. The two are not interchangeable.
57	The proposal mentions showing a minimum of 6 but not more than 8 projects, however the Project Relevancy Form states that we may list up to a total of 15 projects. However the form only has room for 8, and takes the two pages allocated in the SOQ Checklist. Please provide clarification on what is allowed/required.	This will be updated in the addendum 3.
58	I do not understand the page limit for Project Experience and Past Performance. That line says NTE 5 pages, but the subsections within that section add up to more than 5 pages. Please clarify.	See RFI 13 Response.
59	Please confirm minimum # of projects for the past (5) years required on the MWBE Program experience form.	As indicated from the MWBE Experience form, please provide at least five projects completed within the last 5 years. But do not provide more than 7 projects.
60	Please confirm a subconsultant (Example: Structural Engineer) to Architect under DB contract with CM lead can be on multiple teams during the RFQ stage.	Key Personnel can only be on one DB Team.

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61	<p>[Internal RFI Tracking ID RWRC0011]</p> <p>Please reference Part B-4: SOQ Checklist and Page Count.</p> <p>We understand that the Page Limits are based on each page defined as one side of an 8.5" x 11" sheet, and that the Team Introduction and Organizational Chart is limited to 2 pages.</p> <p>For the Team Organizational Chart, please advise if it would be acceptable to utilize a chart formatted for printing at 11" x 17", as that would provide greater flexibility in graphically showing the organizational structure of the proposed team.</p>	<p>This will be updated in the addendum 3.</p>
62	<p>[Internal RFI Tracking ID RWRC0012]</p> <p>Please reference Part B-2: SOQ Submittal Requirements, Subsection M. Key Personnel and Team Organization (Tab 3), subparts iv. Resumes of Key Personnel and v. Identification of Key Personnel, and Introduction, Subsection 3.1.B Conflicts Between DB Teams:</p> <p>The Community Engagement Specialist is listed in the table titled "Key Personnel Titles," but under a sub-heading titled "Other Personnel Title and Role." We understand that resumes are only to be provided for Key Personnel, and that Key Personnel belonging to a Major Participant may not be on more than one DB Team.</p> <p>Please confirm that the Community Engagement Specialist is to be considered Key Personnel and therefore the provision of resume and exclusivity requirements apply.</p>	<p>Confirmed, the Community Engagement Specialist is to be considered Key Personnel and must submit a resume</p>
63	<p>The forms, like the DB team qualification form, offer limited space under the 'Required Experience' sections. Is it permissible to create Excel versions of these forms to provide more expansive input boxes?</p>	<p>DB team qualification form has no page limit; you can expand the section, if more space is needed to answer; however, forms must be PDFs, and show all answer when printed.</p>
64	<p>Are all Major Participants required to submit the Doing Business Data Form?</p>	<p>Yes</p>
65	<p>Are all Major Participants required to submit the Financial Questionnaire?</p>	<p>Yes</p>
66	<p>In the Key Personnel Titles section of Exhibit B (page 17), the Community Engagement Specialist is listed under the subheading: "Other Personnel Title and Role". Does this mean the Community Engagement is not considered part of the Key Personnel? Are we required to submit a resume for the Community Engagement Specialist?</p>	<p>The Community Engagement Specialist is to be considered Key Personnel and must submit a resume</p>
67	<p>Addendum 2 issued on October 20, 2023 provides that Exhibit D Summary of Select DBA Commercial Terms is replaced. Eliminating the DBA Phase 1 Services and Phase 2 Work and the respective Phase 1 Fixed Price and Phase 2 Contract Price will make it challenging for the Designer and Design Builder to determine the level of effort and cost required to provide DDC an RFP. In addition, deleting the "fixed price" for Phase 1 will make it difficult for the Design Builder to retain a Designer. Is it DDC's intent to eliminate compensation for Phase 1 Services?</p>	<p>There will be no post-award Phase 1 and Phase 2. The Designer used to prepare the RFP is to remain in post-award.</p>
68	<p>This question was previously asked: "Exhibit B, Page 22, Part B-4 (SOQ CHECKLIST AND PAGE COUNT) states that the Project Understanding and Approach (Tab 4) section is limited to 5 pages. It is requested that this page limit be extended to 8 pages to accommodate the information requested by DDC on Exhibit B Pages 18 and 19, items N.i., N.ii., and N.iii."</p> <p>RFI responses 12-33, issued on 10-26-2023, states that this question was addressed in Addendum 1. However, the page count for SOQ Checklist and Page Count that includes this section was not included in Addendum 1.</p> <p>Has the page count for Tab 4 Project Understanding and Approach been increased from 5 pages to 8 pages?</p>	<p>The 5 page limit will stay for the section. "Comments for Project Information" section, which will not count toward the page limit.</p>
69	<p>Can DDC issue the responses to RFIs on PassPort where the addendum are issued? It is confusing to have the RFI responses in a different location than the addendums.</p>	<p>RFIs are Q&A and are posted in RFI section for the project on DDC website, under the RFI link, please refer to the section.</p>

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70	<p>Can you provide additional information on the community engagement process:</p> <ul style="list-style-type: none"> - Will the shortlisted teams be given information on prior work with the community? - Was the community involved in the programming work for the facility? - How will the community engagement process work within the RFP process? - Will each shortlisted D/B entity meet individually with community stakeholders? - How will consistency of community input be maintained for all teams? 	The community has been engaged for programming work for the facility. Additional information regarding Community Engagement will be provided at Step 2.
71	It is our understanding that the qualifications of the full design team (engineers and specialty consultants) will not be submitted as part of the RFQ - please confirm	Only the qualifications of Key Personnel identified in the RFQ are required to be submitted for evaluation.
72	During the RFP process, are subconsultants (and in particular specialty consultants) required to be exclusive to one D/B entity?	Individuals are required to be exclusive to on DB Team.
73	Can you provide additional information on the requirement for blast protection for the facility?	Project specific information will be provided at the RFP Step (Step 2)

Updated Answer for previously published RFI #27:

27	Tab 4 is labeled Project Understanding in the RFQ and is limited to 5 pages. Please consider extending the page limit for this section so that teams can accommodate the amount of detailed information that DDC is looking for.	The 5 page limit will stay for the section. "Comments for Project Information" section, which will not count toward the page limit.
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